

Eastern U P Transportation Authority

SPECIAL SESSION CONSIDERATION OF ENGINEERING /AECOM

DATE: Monday, November, 2, 2009

PLACE: 4001 I-75 Business Spur
Sault Ste. Marie, MI 49783

MEMBERS PRESENT: Rodney Richards Frank Sasso Jack Kibble
Dennis Robinson Ted Postula

MEMBERS ABSENT: None

ADMINISTRATIVE STAFF PRESENT: Chuck Moser Akemi Gordon
Jim Dunn Lynda Schexnayder

ADMINISTRATIVE STAFF ABSENT: None absent

OTHERS PRESENT: Mike Pond
Tony

I/II CALL TO ORDER/ROLL CALL

The meeting was called to order at 3:03p.m. by Chairman Sasso. All directors were present.

This Special Session was called for the purpose of consideration of engineering.

III.PUBLIC COMMENTS: None

Director Chuck Moser gave an explanation regarding funding applied for in 2004 which was a \$250,000 Earmark for Capital work on the St. Mary's River Ferry System. These funds will be used to do the design work for a \$1.1million ARRA project (The St. Mary's River Ferry Dock Upgrade Project).

Proposals were submitted from Progressive, URS and AECOM. AECOM was selected for the project.

Mike Pond (AECOM) prepared a standard consulting engineers joint council document contract. This contract has to go to Commission Audit for review and approval. EUPTA board has to approve it before it can go to Commission Audit.

Pond went over what they are planning to do at each dock.

In response to Director Moser's question regarding the project budget, Mr. Pond explained that once AECOM gets into the preliminary design phase, they will have a better idea of the scope of work. This will enable them to get an accurate construction cost at each project location, and facilitate better decision making.

Pond reported they will do a pre-bid meeting. They will investigate any contractors selected and will be present for any critical jobs done by contractors. Contractors will be required to follow Davis Bacon wage requirements. Contractors and their subs will be required to submit their payroll to AECOM on a weekly basis. AECOM will compare their payroll with the job requirements in the Davis Bacon. Pond will put this in the contract document. In addition AECOM will interview 1 or 2 people for every contractor on the job. This is documented and compared to payroll submitted.

With regard to dispute resolution; Pond reported normally each contractor will have a separate agreement in their contracts. This is a board decision. Attorney Dunn reported the FTA is requiring language in a contract that makes them a third party beneficiary. Dunn reported there is a standard construction contract available. Dunn questioned the time schedule and the scope of work and the method of payment. How are fees allocated? Pond responded it is by the hour. They are charged and billed by the task. There will be two contracts; Engineering and Construction.

There was some discussion in regard to Change Orders. We will need Board approval and MDOT approval for any Change Orders.

Pond anticipated the estimated time for the project is 3-5 months.

When the design is complete; a Public Information Meeting will be held.

Dunn reiterated that each phase will give the board the opportunity to adjust fees, depending on decisions the board has made and recommendations AECOM has provided.

Pond reported the contract has been set up "hourly not to exceed".

Pond was asked to define "inclement weather" with regard to field work. His response was; "before snow".

Pond gave an explanation of the Change Order process.

Chairman Sasso asked if there were any Public questions. There were none.

V. ADJOURNMENT

Meeting was adjourned at 4:08 at which time EUPTA went into its Regular Monthly Meeting. Contract will be awarded at that time.

Ted Postula, Secretary/Treasurer

Prepared /by: Lynda Schexnayder