

# Regular Board Meeting Minutes

**DATE:** Wednesday July 6, 2011

**PLACE:** 4001 I-75 Business Spur  
Sault Ste. Marie, MI 49783

**MEMBERS PRESENT:** Ted Postula                      Jack Kibble                      Michael Herbst  
Frank Sasso                      Dennis Robinson

**MEMBERS ABSENT:** None absent

**ADMINISTRATIVE STAFF PRESENT:** Chuck Moser                      Akemi Gordon  
Lynda Schexnayder

**ADMINISTRATIVE STAFF ABSENT:** James Dunn, Attorney

**OTHERS PRESENT:** See attached sign in sheet.

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### **I. - II. CALL TO ORDER/ROLL CALL**

The meeting was called to order at 4:05p.m. by Chairman Sasso. All Directors were present. Attorney Dunn was absent.

### **III. PUBLIC COMMENTS**

There were no public comments. There was no public present.

### **IV. APPROVAL OF BOARD MINUTES –June 6, 2011**

With regard to Regular Board Meeting Minutes for June 6, 2011; **IT WAS MOVED** by Director Postula; **SUPPORTED** by Director Kibble to approve said minutes. **UNANIMOUS**. Motion carried.

### **V. FINANCIAL REPORT-P.E.-April 30, 2011**

Finance Director Gordon presented and recommended approval of Maritime Escort monthly invoice. **IT WAS MOVED** by Director Kibble; **SUPPORTED** by Director Postula to approve said payment. **UNANIMOUS**. Motion carried.

### **BUSSING**

Finance Director Gordon reported passengers carried on our bus system has increased 7% or 2,161 for the year. Both Chippewa and Luce County have picked up more passengers.

Total revenue is up roughly 3.5% while expenses have increased 4.68%.

### **FERRIES**

Gordon reported traffic for May was down 7% in vehicles and 10% in passengers.

Fares are down over \$37,000 and expenses have increased over \$141,000. The ferry system is still showing a loss of around \$213,000 for the year.

Gordon reported she will be working on the budgets for FYE 2012 and will have a "draft" available at the August meeting with final approval in September.

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Gordon recommended extending Anderson/Tackman (Auditors) for one year due to there being a lot of projects going on at this time. There was a short discussion with the Board agreeing to the one year extension.

### **VI. DIRECTOR'S REPORT**

Director Moser reported Attorney, Jim Dunn is out East due to a death in his family. His brother-in-law passed away after a long battle with cancer. He should be back in Michigan sometime this week.

Moser gave an update on St. Mary's River Dock Project. We had a good turnout at our mandatory pre-bid meeting on June 24th. We had 12 people show up. Two were potential sub-contractors and two firms had more than one representative. Eight general contractors expressed an interest in submitting bids. An attendance sheet is available. Matt Drewek was on hand and he and Lyn coordinated a "walk through" presentation at each location immediately after the pre-bid meeting. Bids are due at 2:00p.m. on 7/18/11. Matt is working on an Addendum that will address a couple of issues brought up at the pre-bid meeting such as reinforcement of the piling cluster at Sugar Island mainland side that will require some changes in the drawings; more detail including photos of the fendering system (how the fenders are mounted) on the Sugar Island cell; some additional info on the rectangular cell at Drummond; more detail on sheet pile quantities (Neebish & Drummond); and a few other "odds and ends". Moser will have more info on the addendum when Matt has it nearer to completion.

Moser reported Captain Dan Cairns underwent surgery a week ago yesterday at Mayo Clinic. Moser spoke with him and his wife last night. He has had some complications requiring a series of follow up surgeries to repair his lower digestive tract. He sounded good last night on the phone given what he has been going through. Sounds like there has not been any serious infection so far; however, he was running a bit of a temperature a few days ago. He is staying put right now until the doctors can get him back in shape to come home.

Moser reported there have been some recent changes at MDOT in an effort to cut costs. Some Transportation Service Centers (TSCs) are being closed (including Grayling & Escanaba) and services being merged with other facilities. Also MDOT is re-working some of their financial structure in order to make more funds available for local use.

Moser reported a diesel fuel additive spillage at the DeTour Dock. EUPTA not responsible. Crew did a very good job of assisting (contained the product until an environmental response firm could get there to vacuum it up). Deployed boom. Johnson Oil is the responsible party. USCG was notified timely and appropriately and was satisfied that EUPTA handled the incident correctly.

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**VIII. ATTORNEY'S REPORT**

Attorney Dunn not present. No report given.

**IX. ADJOURNMENT**

Being no further business to come before the Board, **IT WAS MOVED** by Director Robinson; **SUPPORTED** by Director Postula to adjourn. **UNANIMOUS**. Motion carried. Meeting was adjourned at 4:45pm. The next regular board meeting is scheduled for Monday, August 1, 2011 at 4PM.

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Ted Postula, Sec. /Treas.

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Prepared By: Lynda Schexnayder