

PERSONNEL COMMITTEE MEETING MINUTES

May 19th, 2011

A regular meeting of the Chippewa County Board of Commissioners Personnel Committee was held on May 19th, 2011 at the Chippewa County Courthouse Annex in Sault Ste. Marie, Michigan. Chairman Moore called the meeting to order at 10:00 a.m. with a quorum present.

MEMBERS PRESENT: Jim Moore, Ted Postula and Jesse Knoll

MEMBERS ABSENT: None

OTHERS PRESENT: Jim German, County Administrator, Sheriff Savoie, George Kinsella and Don McLean.

Additions / Deletions to the Agenda

None

Public Comments:

None

Agenda Items

NACO Prescription Drug Program

Administrator German presented information on the NACO prescription drug program. The County must be a member of NACO to participate and there would be a three year contract. A contract had been obtained from NACO and Administrator German suggested it be given to the Prosecutor for review.

It was moved by Commissioner Knoll, supported by Commissioner Postula, to forward the contract to the Prosecutor for review before sending it to the Full Board. On a voice vote, the motion CARRIED.

Jail Medical Services

Administrator German explained that a doctor affiliated with ICE had been up last month to review files. A previous audit suggested that documentation standards were not being met. Sheriff Savoie and Administrator German explained that documentation standards were becoming more stringent and that the current doctor may not have the necessary time to meet the standards. A quote had been received from a Jail Medical Services company that services many counties across the State including Marquette and Mackinac Counties. This company assumes liability for all insurance claims, and would only pass meds twice a day instead of the five times that we currently do. The cost would be approximately 100k more than we are currently paying but we may save on staff and transportation cost. Further investigation would be done and the committee thought that this may want to be included in the Budget Process. In the meantime, Administrator German suggested finding a part time nurse, possibly from CCHD to help with the documentation standards.

It was moved by Commissioner Knoll, supported by Commissioner Postula, to hire a nurse at a cost not to exceed \$12,000/year with the money for this year coming from the fund balance. On a voice vote, the motion CARRIED.

Supplemental Life Insurance

Administrator German introduced a new plan presented from Don Wilson for supplemental life insurance as a benefit for the County just awarding its short term/ long term life insurance policy to Cigna. Twenty percent of employees would have to voluntarily sign up for it to become effective. No physical would be required and pre-existing conditions would not be a problem. There would be no cost to the County.

It was moved by Commissioner Postula, supported by Commissioner Knoll, to forward the plan to the Full board with the recommendation to approve it. On a voice vote, the motion CARRIED.

Administrator's Contract

Chairman Moore and Commissioner McLean had asked that the Administrator's contract be brought up for review and possible changes. Specifically mentioned were to change the terms so that when the Administrator negotiates enhanced benefits for County employees he would not get those same benefits. Also the duration of the contract was discussed as well as the Administrator being entitled to the same health insurances that other County Employees have. Language was inserted addressing all three concerns. The Administrator would pay twenty percent of all health care premiums, any benefits he negotiates for other employees he would not be entitled to and the duration of the contract was extended.

It was moved by Commissioner Postula, supported by Commissioner Knoll, to approve the revised contract and send it to the Full Board. On a voice vote, the motion CARRIED.

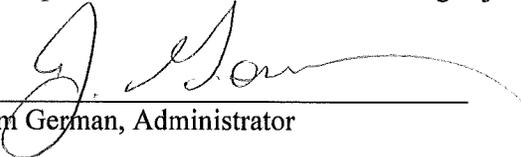
Committee and Chairman's Comments

None

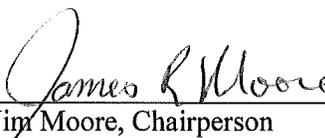
Adjourn

It was moved by Commissioner Knoll, seconded by Commissioner Postula, to adjourn the meeting. On a voice vote, the motion was CARRIED.

Chairperson Moore declared the meeting adjourned at 11:00 a.m.



Jim German, Administrator



Jim Moore, Chairperson