

# Special Board Meeting Minutes

**DATE:** Monday, April 30, 2012

**PLACE:** 4001 I-75 Business Spur  
Sault Ste. Marie, MI 49783

**MEMBERS PRESENT:** Jack Kibble                      Michael Herbst                      Ted Postula  
Frank Sasso                      Dennis Robinson

**MEMBERS ABSENT:** None absent

**ADMINISTRATIVE STAFF PRESENT:** Chuck Moser                      Akemi Gordon  
Lynda Schexnayder

**ADMINISTRATIVE STAFF ABSENT:** James Dunn, Attorney

**OTHERS PRESENT:** See attached sign in sheet.

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### **I. - II. CALL TO ORDER/ROLL CALL**

The meeting was called to order at 4:00p.m. by Chairman Sasso. All Directors were present. Attorney Dunn was absent.

### **III. PUBLIC COMMENTS**

There were no public comments.

### **IV. APPROVAL OF BOARD MINUTES –April 2, 2012**

With regard to Regular Board Meeting Minutes for April 2, 2012; **IT WAS MOVED** by Director Kibble; **SUPPORTED** by Director Herbst to approve said minutes. **UNANIMOUS.** Motion carried.

### **V. FINANCIAL REPORT-P.E.-March 31, 2012**

#### **GENERAL**

Finance Director Gordon reported we will be advertising and soliciting proposals on a 3 year audit engagement in the next month or two.

Gordon went over GASB Exposure Draft (Pension Accounting and Financial Reporting) and changes that will need to be made in the next two years. This new reporting requirement will require EUPTA to report its unfunded accrued liability on its financial statements instead of the current footnote disclosure.

#### **BUSSING**

Gordon reported we have a 3% increase in riders for March and a 12% increase YTD for our bus system. The bus system has incurred approximately \$13,000 more in expenses mostly due to fuel and our general/fleet insurance.

#### **FERRIES**

Gordon reported there was a slight increase in vehicles and passengers for March.

Gordon reported expenses exceeded revenues by over \$58,000 for the month of March and YTD expenses exceed revenues by \$187,481.

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### VI. DIRECTOR'S REPORT

Director Moser reported although it was a bit breezy, we were able to get the fish planting project done on the 17th of April from the Drummond Island Ferry. We have invoiced the MDNR for this in the amount of \$800.00.

Moser reported with regard to House Bill 5306; MPTA's Legislative Committee has met again for the purpose of analyzing HB5306 which would make really significant changes to PA 51. Some of these changes would be very damaging to transit in various ways. Two big changes would be in operating funding levels and also give MDOT more power. Also the HB5306 draft contradicts itself in more ways than one, and the whole document seems to be predicated on more funding. In other words unless more funding is not made available, then the proposed legislation would be rather pointless.

With regard to the St. Mary's River Project, which is being funded through the American Recovery and Reinvestment Act (ARRA) program; Moser reported receiving a total of 6 proposals for the project. The process for the re-letting required a two part proposal. The first part of the process called for the potential bidder to submit a "statement of qualifications". The evaluation panel comprised of Matt Drewek, Lyn Rairigh, Jack Kibble and Director Moser. As a result 5 of the 6 proposals were deemed to be qualified. The second part of the process was to open the separately sealed bids only from the qualified firms with MCM Marine coming in as low bidder and within budget. (\$956,518) **IT WAS MOVED** by Director Kibble; **SUPPORTED** by Director Postula to accept the low bid. **UNANIMOUS.** Motion carried. Moser asked if there were any questions in regard to the bids. There was a short discussion. Moser recommended that the board accept the low bid and grant him permission to process a contract with MCM so that we can issue a notice to proceed as soon as possible. The notice to proceed is a significant factor as the steel will not be ordered until the notice is issued. **IT WAS MOVED** by Director Herbst; **SUPPORTED** by Director Robinson to proceed with contract. **UNANIMOUS.** Motion carried.

Moser reported Lyn and Akemi have been working on another capital project for the purposes of replacing the white Ford service vehicle.

Moser reported Head Captain Dan Cairns (Sugar Ferry) has retired as of yesterday. Dan and Kathy are traveling to see friends and family in Wisconsin. We will be scheduling a small event here to say thanks to Dan and recognize his many years of service.

Moser reported he is unable to attend the meeting regarding the causeway project at Sugar on May 2nd, but will send Lynda in his place.

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Following a short discussion **IT WAS MOVED** by Director Robinson; **SUPPORTED** by Director Postula to cancel May 7th Regular Meeting being that all regular business has been taken care of today. **UNANIMOUS.** Motion carried.

### **VII. ATTORNEY'S REPORT**

No report given. Attorney Dunn absent.

### **VIII. ADJOURNMENT**

Being no further business to come before the Board, **IT WAS MOVED** by Director Herbst; **SUPPORTED** by Director Postula to adjourn. **UNANIMOUS.** Motion carried. Meeting was adjourned at 4:37pm. The next regular board meeting is scheduled for Monday June 4, 2012 at 4PM.

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Ted Postula, Sec. /Treas.

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Prepared By: Lynda Schexnayder