

**REGULAR MEETING - MINUTES**

DATE: October 2, 2012

PLACE: Conference Room  
Building #119  
Kincheloe, MI 49788

MEMBERS PRESENT: Earl Kay, Chair  
Patricia Benoit  
Richard Brawley  
Dan Dasho  
Leisa Mansfield  
Larry Palma  
Don McLean  
Jim Quinnell  
Dick Timmer

MEMBERS ABSENT: None

EDC STAFF PRESENT: Kathy Noel  
Paula Adams  
Tami Beseau

OTHER PERSONS: Erin Marra, MI WORKS!  
Kristen Claus, SSM EDC

I. CALL TO ORDER - Meeting was called to order, by Chairman Kay, at 4:15 P. M., with a quorum of the membership in attendance.

PLEDGE OF ALLEGIANCE

II. PRESENTATION OF MINUTES - MOTION by Director Benoit, supported by Director Timmer, approving the minutes of the Regular Meeting of September 4, 2012, as presented. Motion carried.

III. PUBLIC COMMENTS - In response to an inquiry by Chairman Kay, Kristen Claus advised that construction of the Breeder Building is proceeding much quicker than she had anticipated. Erin Marra advised that MI WORKS! and Lake State are working to develop an innovative training program.

IV. MONTHLY REPORTS -

A. Executive Committee - Chairman Kay reported that the committee met on September 10, 2012, to begin discussion concerning staff retirements in 2014. MOTION by Director McLean, supported by Director Benoit, approving the report of the Executive Committee.

B. Finance Committee - Committee Chair Benoit reported that the committee had met on September 18th:

1) MOTION by Director Benoit, supported by Director Brawley, approving August vouchers #466 - #530, including August payroll, and totaling \$203,503.46. Motion carried.

2) MOTION by Director Benoit, supported by Director Quinnell, approving August financial statements. Motion carried.

3) MOTION by Director Benoit, supported by Director Brawley, approving Noel & Adams attendance of the MERS Annual Meeting, in Grand Rapids, October 3<sup>rd</sup> - 5<sup>th</sup>, with travel expenses not to exceed \$1,200.00. Motion carried.

4) MOTION by Director Benoit, supported by Director McLean, authorizing the acquisition and installation of an industry sign at the corner of M-80 and Industrial Park Drive, from MacInnis Advertising, at a cost of \$2,754.40. Motion carried.

5) MOTION by Director Benoit, supported by Director Brawley, to acquire a snowbox loader attachment from Kinross Fab & Machine, low bidder, at a cost not to exceed \$5,640.00. Motion carried.

6) MOTION by Director Benoit, supported by Director Quinnell, to approve the report of the Finance Committee. Motion carried.

IV. MONTHLY REPORTS (cont'd)

C. Airport Committee - Committee Chair Brawley reported on matters discussed during the regular monthly meeting of September 19<sup>th</sup>, and the Airport/Airline Workshop of September 26<sup>th</sup>. MOTION by Director Brawley, supported by Director Mansfield, approving the report of Airport Committee. Motion carried.

D. Joint Advisory Committee - No meeting

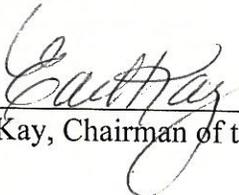
E. Brownfield Committee - No meeting

F. Staff Activity - Noel reported on matters detailed in the monthly report, as well as accompanying informational items (attached). MOTION by Director Brawley, supported by Director Mansfield, approving the staff report. Motion carried.

V. NEW BUSINESS - Director McLean indicated that Jeff Hagan, EUP Regional Planning, was successful in obtaining a \$20,000 trail study on behalf of the Resource Advisory Committee, which will assist SORVA in their trail proposal.

VI. OLD BUSINESS - None

VII. ADJOURNMENT - MOTION by Director Benoit, supported by Director Timmer, that the meeting be adjourned. There being no further business before the group, Chairman Kay declared the meeting adjourned at 4:45 P. M.

  
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Earl Kay, Chairman of the Board

11-6-2012  
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Date Approved

  
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Richard F. Brawley, Corporate Secretary