

**REGULAR MEETING - MINUTES**

DATE: July 2, 2013

PLACE: Conference Room  
Building #119  
Kincheloe, MI 49788

MEMBERS PRESENT: Earl Kay, Chair  
Patricia Benoit  
Richard Brawley  
Dan Dasho  
Leisa Mansfield  
Jim Moore  
Don McLean  
Jim Quinnell  
Dick Timmer

MEMBERS ABSENT: None

EDC STAFF PRESENT: Kathy Noel  
Tami Beseau

OTHER PERSONS: Erin Marra, MI WORKS!

I. CALL TO ORDER - Meeting was called to order, by Chairman Kay, at 4:15 P. M., with a quorum of the membership in attendance.

PLEDGE OF ALLEGIANCE

II. PRESENTATION OF MINUTES - MOTION by Director Timmer, supported by Director Benoit, approving the minutes of the Regular Meeting of June 4, 2013, with corrections of typographical errors. Motion carried.

III. PUBLIC COMMENTS - None offered

IV. MONTHLY REPORTS -

A. Executive Committee - Chairman Kay reported on matters discussed during the committee's meeting of June 24<sup>th</sup>. MOTION by Director Quinnell, supported by Director Timmer, approving the report of the Executive Committee. Motion carried.

B. Finance Committee - Committee Chair Benoit reported on matters discussed during a Finance Committee meeting of June 18, 2013:

1. MOTION by Director Benoit, supported by Director Dasho, approving May payable vouchers, #316 - #372, including May payroll, totaling \$141,440.16. Motion carried.

2. MOTION by Director Benoit, supported by Director Brawley, approving May financial statements. Motion carried.

3. MOTION by Director Benoit, supported by Director Quinnell, approving the installation of a light to service the long term parking lot at the terminal, by Roy Electric, at a cost not to exceed \$5,575.00. Motion carried.

4. MOTION by Director Benoit, supported by Director Brawley, authorizing the purchase of friction meter, for runway braking actions, at a cost not to exceed \$4,445.00. Motion carried.

5. MOTION by Director Benoit, supported by Director Quinnell, authorizing the purchase of a Kubota mower, from Skinner's, at a cost not to exceed \$16,219.00. Motion carried.

6. MOTION by Director Benoit, supported by Director Quinnell, authorizing the replacement of the back doors of building #119, by American Glass and Door, at a cost not to exceed \$3,605.50. Motion carried.

IV. MONTHLY REPORTS -

B. Finance Committee (cont'd)

7. MOTION by Director Benoit, supported by Director Brawley, approving Resolution 2013 - #06, Appointing Tami Beseau Airport Manager, effective July 1, 2013; and increasing her salary \$2,000.00 for the balance of the year. On a roll call vote on the question, motion carried unanimously.

8. MOTION by Director Benoit, supported by Director Brawley, approving the Finance Committee report. Motion carried.

C. Airport Committee - Committee Chair Brawley reported on matters discussed during the committee's monthly meeting of June 12<sup>th</sup>, and a Workshop session, on June 20<sup>th</sup>:

1. MOTION by Director Brawley, supported by Director Timmer, approving Resolution 2013 - #03 "Accepting Federal Grant Offer". On a roll call vote on the question, motion carried unanimously.

2. MOTION by Director Brawley, supported by Director Benoit, approving the Airport Committee report. Motion carried.

D. Joint Advisory Committee - No meeting

E. Brownfield Committee - No meeting

F. Staff Activity - Noel briefed on matters set forth through the monthly report as follows:

1. MOTION by Director McLean, supported by Director Dasho, authorizing staff recommended electrical wiring reroute, and installation of conduit, for the EDC's computerized fuel inventory system portion of the fuel farm project; to be completed by Roy Electric, at a cost not to exceed \$5,000.00. Motion carried.

IV. MONTHLY REPORTS

F. Staff Activity (cont'd)

2. MOTION by Director Brawley, supported by Director Timmer, approving Resolution 2013 - #04 - Approving MDOT/EDC "Sponsor" Contract, for the airport's 2013 AIP Grant. On a roll call vote on the question, motion carried unanimously.

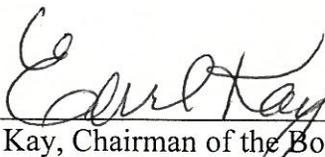
3. MOTION by Director Timmer, supported by Director Quinnell, approving Resolution 2013 - #05 "Accepting MDOT Contract" (Contract #2013-0300 is a grant project, totaling \$24,000.00, to perform an airport Wildlife Hazard Assessment). On a roll call vote on the question, motion carried unanimously.

4. MOTION by Director Timmer, supported by Director Brawley, approving the staff report. Motion carried.

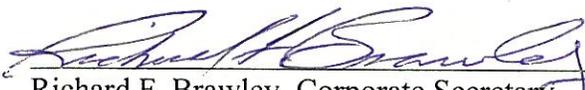
V. NEW BUSINESS - None

VI. OLD BUSINESS - None

VII. ADJOURNMENT - MOTION by Director Benoit, supported by Director Dasho, that the meeting be adjourned. There being no further business before the group, Chairman Kay declared the meeting adjourned at 5:01 P.M.

  
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Earl Kay, Chairman of the Board

8-6-13  
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Date Approved

  
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Richard F. Brawley, Corporate Secretary