

**ECONOMIC DEVELOPMENT CORPORATION
OF CHIPPEWA COUNTY
REGULAR MEETING
AGENDA**

PLACE: EDC Building #119
5019 W. AIRPORT DRIVE
Kincheloe, MI 49788

DATE: TUESDAY, JANUARY 6, 2015

TIME: 4:15 P.M.

- I. Call to Order – 4:15 p.m. – Chairman McLean – Pledge of Allegiance
- II. Presentation of Minutes – Regular Meeting December 2, 2014
- III. Public Comments
- IV. Committee Reports
 - a. Executive Committee – no meeting
 - b. Finance Committee
 - c. Airport Committee
 - d. Brownfield Committee – no meeting
- V. New Business
- VI. Old Business
- VII. Adjournment

REGULAR MEETING - MINUTES

DATE: December 2, 2014

PLACE: Conference Room
5019 W. Airport Drive
Kincheloe, MI 49788

MEMBERS PRESENT: Don McLean, Chair
Ralf Wilhelms
Leisa Mansfield
Jim Moore
Jim Quinnelli
Dick Timmer
Richard Brawley

MEMBERS ABSENT: Dan Dasho
Kurt Perron

EDC STAFF PRESENT: Tami Beseau
Jen Fenwick
Tom Ewing
Tim Gregory
John Trembl
Todd Vadersys

OTHERS PRESENT: Kristen Claus – Sault, Michigan EDC
Eric Wedesky – EUP Regional Planning

I. CALL TO ORDER - Meeting was called to order, by Chairman McLean, at 4:15 P.M., with a quorum of the membership in attendance.

PLEDGE OF ALLEGIANCE

II. PRESENTATION OF MINUTES - MOTION by Director Moore, supported by Director Timmer, approving the minutes of the Regular Meeting of November 4, 2014. Motion carried.

III. PUBLIC COMMENTS - There were no Public Comments offered.

IV. MONTHLY REPORTS –

A. Executive Committee – No meeting was held.

B. Finance Committee - Committee Chair Quinnell advised that the committee met on September 16th and reported on matters discussed.

1. MOTION by Director Quinnell, supported by Director Timmer, approving payable vouchers, #614 - #690, including October payroll and payroll liabilities for the amount of \$149,099.18, and the October financial statements. Motion carried.

David Scott and Leisa Mansfield will be attending the December 16th Finance meeting for a short presentation on investment opportunities.

2. MOTION by Director Quinnell, supported by Director Timmer to approve the proposed 2015 Budget. Motion carried.

3. MOTION by Director Quinnell, supported by Director Timmer to approve salaries for 2015. Winter overhires will receive a 25 cents per hour increase. Remaining employees will receive a 3% increase, with the exception of Brian Smith who will receive a \$1.00 per hour increase due to increased responsibilities. President Ewing will be evaluated in October 2015. Motion carried.

4. MOTION by Director Quinnell, supported by Director Timmer to approve merit payments totaling \$3,500 for full time staff in recognition of their achievements in 2014. Motion Carried.

5. MOTION by Director Timmer, supported by Director Moore to approve the report of the Finance Committee. Motion carried.

C. Airport Committee – Committee Chairman Brawley reported on matters discussed during the committee’s monthly meeting and Airport Workshop.

1. MOTION by Director Brawley, supported by Director Mansfields to approve the report of the Airport Committee. Motion carried.

D. Brownfield Committee - No meeting.

V. NEW BUSINESS

- A. President Ewing directed board members attention to his monthly report on activities.
- B. MOTION by Director Timmer, supported by Director Moore to approve a lease modification on the agreement with General Motors. The amendment would change the building GM leases from #430 to #429. Other aspects of the lease remain unchanged. Motion carried.
- C. MOTION by Director Timmer, supported by Director Moore to approve a lease extension for two years of Building #435 by Superior Fabrication. The monthly lease payment would increase by 3% to \$ \$29,157 per year. The ground lease remains unchanged at \$588 per year. The CCEDC also agrees to pay \$2,500 to help cover the cost of providing a working heating system and also a new water heater. Motion carried.

VI. OLD BUSINESS – Chairman McLean explained that the Strategic Planning ad hoc committee and staff, with help from Eric Wedesky from EUP Regional Planning, have completed work on a 2015 Corporation Directional Update, which includes Corporate Vision, Mission Statement, Corporate Image Statement and six Objectives.

- A. MOTION by Director Timmer, supported by Director Moore to approve the Directional Update as presented. Motion Carried. Staff will work with Regional Planning to create a list of strategies to achieve the Objectives.

VII. ADJOURNMENT - MOTION by Director Timmer, supported by Director Moore, that the meeting be adjourned. There being no further business before the group, the meeting was declared adjourned at 5:05 P. M.

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Chairman of the Board

Date Approved

Corporate Secretary