

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

March 6th, 2014

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Thursday, March 6th, 2014 at the Chippewa County Courthouse in Sault Ste. Marie, Michigan. Chairman Cooper called the meeting to order at 4:00 p.m. with a quorum present.

MEMBERS PRESENT: Don Cooper, Scott Shackleton George Kinsella, Don Mclean and Ted Postula

MEMBERS ABSENT: None

OTHERS PRESENT: Kathy Noel, Tom Ewing, Jenny Pierce, Sheriff Savoie, Undersheriff Mike Bitnar, SSM Chief of Police John Riley, Dave Martin, Jim Lucas, MSP Captain John Halpin, Jim German, and Kelly Church

Additions / Deletions to the Agenda

It was moved by Commissioner Kinsella, supported by Commissioner Postula, to amend the Agenda and to add Item #10 – RFQ Sheriff's vehicle. On a voice vote the motion CARRIED.

Approval of the Agenda

It was moved by Commissioner McLean, supported by Commissioner Kinsella, to approve the agenda as amended. On a voice vote, the motion CARRIED.

Public Comment

None

Correspondence and Informational Items

The Committee received the monthly Treasurer's report and the monthly travel report.

AGENDA ITEMS

MSU Extension Services Agreement-FY2014

The Committee received and reviewed the MSU Extension Services Agreement for the FY 2014 Work Plan which has been budgeted for \$42,556.00 and covers the period January 2014 to December 2014, and will be paid quarterly to MSUE.

It was moved by Commissioner McLean, supported by Commissioner Kinsella, to approve and authorize signature for the Agreement for Extension Services provided by Michigan State University to Chippewa County in the amount of \$42,556.00, and for the period of January 2014 thru December 2014. On a voice vote, the motion CARRIED.

Ambulance and Fire Protection Millage Renewal

The Committee reviewed the language of the Chippewa County – Ambulance and Fire Protection Proposition Millage Renewal, as approved by the OES/9-1-1 Board of Directors. Discussion followed regarding the placement of the ballot issue to on the primary or general election ballot.

It was moved by Commissioner Shackleton, supported by Commissioner Kinsella, to approve the millage language for the .4275 mills and to change the language to indicate the November election for the four year renewal, being 2014, 2015, 2016 and 2017. On a voice vote, the motion CARRIED. (3-2 Commissioners Postula and McLean voting nay)

Motorola Service Contract

The Committee reviewed the Service Agreement renewal for Chippewa County Emergency Services with Motorola Solutions. It is a five year contract in the amount of \$100,000.20, annual cost of \$20,000.04, which is a savings from the current annual cost \$21,785.76. This agreement covers the Motorola dispatch console equipment and Nice IP Radio recorder interface.

It was moved by Commissioner McLean, supported by Commissioner Kinsella, to approve the Motorola Solutions Agreement with Chippewa County Emergency Services for five-year service agreement at the price of \$100,000.20 (\$20,000.04 annually). On a voice vote, the motion CARRIED.

Medical Examiner Wage Request

The CCHD Board of Health requested a budget item verification regarding the medical examiner's wage increase for FY2014.

It was moved by Commissioner Shackleton, supported by Commissioner Kinsella, to authorize Administrator German to verify with Board of Health, that the Medical Examiner wage increase was approved during the FY2014 budget process. On a voice vote, the motion CARRIED.

CCHD Request for Board Member to waive their Per Diem

The CCHD Board of Health also sought guidance regarding a BOH member requesting to not receive compensation for their services. Discussion followed with past examples of prior Board/Committee members who have not accepted various compensation, including payment of per diems.

It was moved by Commissioner Kinsella, supported by Commissioner McLean, to authorize the CCHD Board member request to waive their per diem payment, and to have the Board of Health pass a motion supporting the payment waiver at their next meeting. On a voice vote, the motion CARRIED.

ImageSoft Final Bill

The final bill was presented to the Committee for ImageSoft in the amount of \$15,578.02.

It was moved by Commissioner McLean, supported by Commissioner Kinsella, to approve the final payment to ImageSoft in the amount of \$15,578.02. On a voice vote, the motion CARRIED.

Building Department Fee Waiver

The Building Inspector sought guidance regarding standard permit fees for the Road Commission regarding a new salt barn project in Kinross; and to clarify with the Committee if he should waive the fees. No action was taken, and the Building Inspector should permit the project as normal.

Approval of Bids for Ten Desktop

The bids summary to purchase ten (10) desktop computers was presented. Ten bids were received, with only six meeting bid specifications; one bid was late and not opened. The low bid was from Y&S Technologies in the amount of \$10,531.80.

It was moved by Commissioner Shackleton, supported by Commissioner Kinsella, to approve the low bid to purchase ten (10) desktop computers from Y&S Technologies in the amount of \$10,531.80. On a voice vote, the motion CARRIED.

Firearms RFO for Sheriff's Department

The RFQ was presented for release to purchase twenty-four (24) Sheriff Office Duty Firearms from Sheriff Robert Savoie. A discussion ensued.

It was moved by Commission McLean, supported by Commissioner Postula, to approve the RFQ release to purchase twenty-four (24) firearms for the Sheriff's Department. On a voice vote, the motion CARRIED.

RFO – Sheriff Department Vehicle

The Committee received and review the RFQ to purchase one Sheriff Department Vehicle, release and authorization for the Administrator to have authorization to approve the low bid at bid opening was sought, due to potential ordering issues after April 1, 2014.

It was moved by Commissioner McLean, supported Commissioner Postula, to the RFQ release to purchase one Sheriff's Department vehicle and to authorize the Administrator to approve the low bid at bid opening. On a voice vote, the motion CARRIED.

FINANCE

Claims and Accounts

The Committee reviewed the bills and payroll presented for approval.

It was moved by Commissioner McLean, supported by Commissioner Shackleton, to recommend the approval of the general claims totaling \$193,592.04 other fund claims \$240,686.17 payroll \$432,557.05 and Health Department claims \$518,807.50 and total claims \$1,385,642.76 and vouchers H-1 through H-241. On a voice vote, the motion CARRIED.

Closed Session

It was moved by Commissioner McLean, supported by Commissioner Shackleton, at 4:25 under P.A. 442 of 1976; MCL 15.243 sec. 13(1)(b)(v). On a roll call vote (4-1 Commissioner Cooper voting nay), the motion CARRIED

Chairman Cooper declared the closed session ending at 5:05 p.m.

It was moved by Commissioner McLean, supported by Commissioner Postula, to reconvene the Finance Committee meeting at 5:10 p.m. On a roll call vote 5-0, the motion CARRIED.

It was moved by Commissioner Shackleton, supported by Commissioner Postula, to move ahead with a new law enforcement drug task force. On a voice vote, the motion CARRIED.

Committee and Chairman's Comments

No additional comments were offered by the Committee or by the Chairman.

Adjourn

It was moved by Commissioner McLean, supported by Commissioner Shackleton, to adjourn the meeting.

Chairman Cooper declared the meeting adjourned at 5:15 p.m.



Kelly Church, Deputy Administrator



Don Cooper, Chairman