

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

December 11, 2014

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Thursday, December 11th, 2014 at the Chippewa County Courthouse in Sault Ste. Marie, Michigan. Chairman Cooper called the meeting to order at 4:00 p.m. with a quorum present.

MEMBERS PRESENT: Don Cooper, Ted Postula, George Kinsella, Don McLean and Scott Shackleton

MEMBERS ABSENT: None

OTHERS PRESENT: Margie Hank, Sharon Kennedy, Jim German and Kelly Church

Approval of the Agenda

It was moved by Commissioner McLean supported by Commissioner Postula, to approve the agenda as presented. On a voice vote, the motion CARRIED.

Public Comment

No Comments were offered.

Correspondence and Informational Items

The Committee received the Treasurer's investment report, the monthly travel report and the November Visa billing statement for review.

AGENDA ITEMS

Probate Court Attorney contracts - Approval

The Committee received and reviewed the Legal Services Agreements for the Probate Court and 50th Circuit Court – Family Division contracts, there are three contracts for the same dollar amount and for the same services, the contracts are held by Charles Palmer, Monica Quigley and James Bias, in the amount of \$36,225.00 annually.

It was moved by Commissioner McLean, supported by Commissioner Shackleton, to approve the three Legal Services Agreements between Chippewa County Probate Court and 50th Circuit Court – Family Division and Attorneys Charles Palmer, Monica Quigley and James Bias, each in the annual amount of \$36,225.00. On a voice vote, the motion CARRIED.

MMRMA – FY2015 Renewal and Net Asset Distribution - Approval

The Committee reviewed the Michigan Municipal Risk Management Authority Coverage Proposal covering January 1, 2015 to January 1, 2016, in the annual amount of \$196,839; \$175,436 in coverages, \$11,403 in Stop Loss Coverage and \$10,000 into the member loss fund. The Committee also review the net Asset Distribution/Loss Fund letter from Regional Risk Manager John Katona, which encouraged the Committee to place the entire net asset check of \$95,929 into the retention fund due to the potential unpaid claims.

It was moved by Commissioner McLean, supported by Commissioner Shackleton to approve the FY2015 Coverage Renewal for the County's Liability and Property coverage in the amount of \$196,839 with Michigan Municipal Risk Management Authority covering claims from January 1, 2015 to January 1, 2016. On a voice vote, the motion CARRIED.

It was moved by Commissioner Shackleton, supported by Commissioner Postula, to approve this year's net asset distribution check in the amount of \$95,929, be placed into the County's retention fund with MMRMA due to potential unpaid claims. On a voice vote the motion CARRIED.

Animal Shelter – Heating Unit (Emergency Replacement)

The Committee was updated on the on the need to replace two of the three heating units at the Animal Shelter, as one of the units had a major fail, and we were fortunate to not have a major loss. The furnaces are approximately twelve years old, and set side by side. The Committee was asked to waive the normal bidding process, as the need for replacement was needed immediately. The cost of the replacement of the two units will be \$5,530.00 and have a 10 year parts and 1 year labor warranty from Albert Heating & Cooling.

It was moved by Commissioner Postula, supported by Commissioner Kinsella, to approve the purchase in the amount of \$5,530.00 and installation of two (2) Bryant 926TA48080 96.2% efficient 2 stage furnace with an ECM motor from Albert Heating and Cooling and to waive the County's purchase procedure due to the emergency replacement need. On a voice vote, the motion CARRIED.

Health Department – Replace full-time Clerical Position request

The Committee received and reviewed the Health Department's request for approval to replace a full-time Clerk II position in the Personal Health Division, due to a retirement. Discussion followed including the recommendation to have the County Administrator contact the Health Department and notify them that all future vacancies should continue to be sent to the Board of Commissioners for review and approval.

It was moved by Commissioner Kinsella, supported by Commissioner Shackleton, to approve the Health Department's request to replace a full-time Clerk II position in the Personal Health Division. On a voice vote, the motion CARRIED.

FY2015 Wages & Contracts

Administrator German addressed the Committee regarding negotiations with the three AFSCME units and the POLC Senior Dispatchers contracts, all of which have been tentatively agreed to, the AFSCME contracts will be 4-year contracts and the Senior Dispatchers will be a 3-year contracts, both added 'Right to Work' language and various items were negotiated including wages, health care, holiday, vacation and life insurances.

It was moved by Commissioner Kinsella, supported by Commissioner McLean, to approve and authorize the necessary signatures of the three tentative contracts with AFSCME, the Senior Dispatcher's contract, as negotiated per the tentative agreement between the County and the Unions, and to approve a 1% wage increase for the non-union employees, excluding the County Administrator and the County Board. On a voice vote, the motion CARRIED.

FINANCE

Claims and Accounts

The Committee reviewed the bills and payroll presented for approval.

It was moved by Commissioner McLean, supported by Commissioner Postula, to recommend the approval of the general claims totaling \$159,387.82, other fund claims \$550,777.82, payroll \$442,395.00 and Health Department claims \$640,148.40 and total claims \$1,792,709.04 and vouchers H-1 through H-254. On a voice vote, the motion CARRIED.

Budget Amendments

The Committee reviewed the FY2014 Budget Amendments, as presented.

It was moved by Commissioner Shackleton, supported by Commissioner Postula, to approve the FY2014 Budget amendments, as presented. (See attached) On a voice vote, the motion CARRIED.

Committee and Chairman's Comments

A brief discussion on FYE 2014 was held on its potential deficit, items discussed included reduced tax revenues, jail millage, jail revenue and the contracts regarding federal inmates.

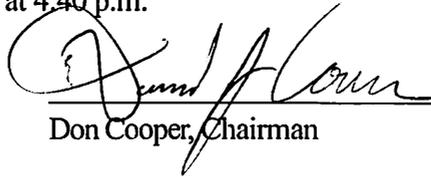
Adjourn

It was moved by Commissioner Postula, supported by Commissioner Kinsella, to adjourn the meeting.

Chairman Cooper declared the meeting adjourned at 4:40 p.m.



Kelly Church, Deputy Administrator



Don Cooper, Chairman