

# **FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES**

**May 7, 2015**

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Thursday, May 7th, 2015 at the Chippewa County Courthouse in Sault Ste. Marie, Michigan. Chairman Martin called the meeting to order at 5:30 p.m. with a quorum present.

**MEMBERS PRESENT:** Jim Martin, Scott Shackleton, Don McLean, Rudy Johnson and Conor Egan

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Chuck Leonhardt, Margie Hank, Judge James Lambros, Tina Ojala, Stephanie Gordon, Atisha Volz, Nathan Marra, Dennis McShane, Steve Ewing, Joe Claxton, Tom Farnquist, Scott Brand, Ailene Bitnar, Shirley Farnquist, Christine Lundquist, Rob Stratton, Lisa Gauthier, Kareen Brown, Angus McKerchie, Sherrie Lucas, Allen Lucas, Joy Wondergem, Joan Claxton, Patrick McElvie, Jim German and Kelly Church

## **Approval of the Agenda**

**It was moved by Commissioner McLean supported by Commissioner Johnson, to approve the agenda as presented. On a voice vote, the motion CARRIED.**

## **Public Comment**

During public comment several members of 'Families Against Narcotics', all in support of Chippewa County establishing a Drug Court, which is an agenda item tonight. All of the speakers gave heartfelt messages regarding their personal dealings with family members who have dealt with addictions, and all reiterated the specific need to establish a drug court – so that Chippewa County can give another option to citizens of Chippewa County who become addicted, and that addiction leads them to bad choices, and sometimes those choices, leads to prison time, even when the individual has no prior record whatsoever. There was also a speaker who spoke of the Drug Court Program through the Sault Tribe – which through the process has given him a chance, and that he has learned the Drug Court saves lives and it saves families. Committee members thanked everyone who spoke and attended the meeting for sharing their personal stories.

## **Correspondence and Informational Items**

The Committee received the March and April Treasurer's Investment Reports, monthly travel report and the April Visa billing statement.

## **AGENDA ITEMS**

### **Drug Court Presentation**

After a brief recess in the meeting, Judge James Lambros was asked a few questions about the program, which is stated is focused on breaking the cycle of addiction early, and this program will be run rigidly, offenders will not be enrolled in the program multiple times. Judge Lambros thanked the individuals who have so diligently been working on the establishment of the Chippewa County Drug Court. The Committee had the Drug Court projections, the grant, statistics from other Counties and a letter of support from Circuit Court Judge Pavlich at hand. Brief discussion followed – noting that this program is about helping to save individuals and families who are affected by the current drug problems in Chippewa County. The projection noted that the grant is an annual state grant that runs from October 1<sup>st</sup> through September 30<sup>th</sup>, with the projections showing a County match of \$5,552.88 for the current grant and an approximate match of \$19,659.80 for the next grant, if funding is received. It also broke down the personnel, fringes, contractual, supplies, publishing and travel for the proposed Chippewa County Drug Court through 50<sup>th</sup> Circuit Court.

**It was moved by Commissioner Shackleton, supported by Commissioner Johnson, to approve and support the 2014 Application for Michigan Drug Court grant Program – 50<sup>th</sup> Circuit Court for a Drug Court in Chippewa County, based on the projections and information provided. On a voice vote, the motion was CARRIED.**

**Approve – Blue Cross Blue Shield Inmate Renewal**

The Committee received a copy of the renewal Administrative Services Contract (ASC) for the term of July 2015 through June 2016, with Blue Cross Blue Shield. The Administrative Fees of 11% remain the same as the previous years.

**It was moved by Commissioner Egan, supported by Commissioner McLean, to approve Blue Cross Blue Shield Administrative Services Contract for Chippewa County Inmates for a term of July 2015 through June 2016 as presented. On a voice vote, the motion CARRIED.**

**Approve – Career Development Plan per AFSCME**

The Committee received and reviewed the Career Development and eligibility of AFSCME employees to obtain assistance through the County for continuing their education – a plan has been approved by Prosecutor McShane, in support of Franci DeCoe – to receive a reimbursement of \$1,200 per Union contract.

**It was moved by Commissioner McLean, supported by Commissioners Egan, to approve the \$1,200 Career Development reimbursement to Franci DeCoe. On a voice vote, the motion CARRIED.**

**Approve – MOU with State of Michigan for the Child Care Fund**

This MOU between the State of Michigan Department of Human Services and County of Chippewa is to define the roles and responsibilities of the parties, in providing financial support for the child care fund services in Chippewa County. The Committee was notified that this is not a change to the current handling of the information and only a formality. The State of Michigan gave us the option of taking over the process, but there are no benefits in doing so.

**It was moved by Commissioner McLean, supported by Commissioners Shackleton, to approve the Memorandum of Understanding between the State of Michigan Department of Human Services and County of Chippewa to define the roles and responsibilities of the parties, for the financial support of the Child Care Fund. On a voice vote, the motion CARRIED.**

**Approve – Virginia Walters Fund utilization**

The Committee received information from Treasurer Margie Hank regarding the request from the Health Department to utilize the funds to train in-house staff as CPR instructors and to purchase training equipment, which would follow with the intent of the fund. The fund would then be closed.

**It was moved by Commissioner McLean, supported by Commissioners Shackleton, to approve the request from the Health Department to utilize the Virginia Walter Fund savings account of \$4,491.69 to train and purchase equipment for CPR instructors, and to close the account. On a voice vote, the motion CARRIED.**

**Bid Summary - Sheriff Vehicles**

The Committee received and reviewed the bid summary for the purchase of two patrol vehicles two bids were received and all met bid specifications.

**It was moved by Commissioner McLean, supported by Commissioner Johnson, to approve the low bid from O'Connor Chrysler Dodge Jeep Ram for the purchase of two 2015 Dodge Chargers with Police package for the total purchase price of \$47,034. On a voice vote, the motion CARRIED.**

**Bid Summary – Cost Allocation Plan**

The Committee received and reviewed the complete bid packets via e-mail for the Cost Allocation Plan for FY 15, 16 & 17. The Cost Allocation Plan is necessary in order to recover indirect costs the State and Federal government required an approved A-87 county-wide cost plan be prepared annually to identify all indirect costs eligible for reimbursement; the plan identifies and maximizes the recoverable costs incurred by the county to provide contracted services under federal awards. The report is utilized primarily by the Friend of the Court and Prosecutor's IV-D programs and is also used annually for Probate Court funding.

**It was moved by Commissioner McLean, supported by Commissioner Johnson, to approve the low bid from Maximus Consulting Services in the total amount of \$10,500 or \$3,500 per year for the FY15, 16 & 17 Cost Allocation Plan. On a voice vote, the motion CARRIED.**

**Jail Maintenance**

**Approve Heat tapes for drain pipes on South side - \$2,775**

The Committee was updated on a couple of maintenance items that have been brought to the Administration's attention that need to be taken care of. The Committee reviewed the proposal to install heat tape for the drain pipes in the covered parking area on the South side of the jail.

**It was moved by Commissioner McLean, supported by Commissioner Egan, to approve the quote from Roy Electric Co., to install heat tape in the drain pipes in the covered parking area on the South side of the Jail, for an amount not to exceed \$2,775.00. On a voice vote, the motion CARRIED.**

**Approve roof repairs 20x50 area**

The Committee reviewed the second item brought forward by Maintenance staff regarding patching of a 20'x50' area on the upper southeast corner of the jail that needs repairs, and after discussion asked that Administration seek two additional quotes, and to authorize Administration to go with the low bid.

**It was moved by Commissioner Shackleton, supported by Commissioner Johnson, to authorize the Administrator to seek two additional quotes on the 20x50 area of the jail roof and to authorize the most valuable quote for repairs of the 20x50 area. On a voice vote, the motion CARRIED.**

**FINANCE**

**Claims and Accounts**

The Committee reviewed the bills and payroll presented for approval.

**It was moved by Commissioner McLean, supported by Commissioner Egan, to recommend the approval of April bills and payroll as follow: the general claims totaling \$309,340.72, other fund claims \$4,098,590.83, payroll \$453,659.92 and total claims \$4,861,591.47 and vouchers H-1 through H-338. On a voice vote, the motion CARRIED.**

**Committee Comments**

The Committee members brought up several different items, including the Board Meeting time for the summer months, which the meetings will be at 2:00 p.m., for the months of June, July and August. The cost savings of utilities from the Annex were sought. As well as, Millages for a potential County Township wide EMS, in which an authority would need to be developed. And the idea of collecting a Veteran's millage, in continued support of the County's Department of Veterans Affairs Board.

**Chairman's Comments**

Chairman Martin addressed the Committee the continued issue with regards to the ruling of the state of Michigan's tax tribunal, which is significantly reducing the ad valorem property tax assessments of the Big Box Stores, and the impact it will have on our area. A Resolution will be drawn up based on previously written resolutions and information will be sought from MAC.

**Adjourn**

**It was moved by Commissioner McLean, supported by Commissioner Shackleton, to adjourn the meeting.**

Chairman Martin declared the meeting adjourned at 6:55 p.m.

  
Kelly Church, Deputy Administrator

  
Jim Martin, Chairman