

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

August 6, 2015

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Thursday, August 6th, 2015 at the Chippewa County Building in Sault Ste. Marie, Michigan. Chairman Shackleton called the meeting to order at 2:00 p.m. with a quorum present.

MEMBERS PRESENT: Scott Shackleton, Don McLean, and Rudy Johnson

MEMBERS ABSENT: Jim Martin and Conor Egan

OTHERS PRESENT: Jim German and Kelly Church

Approval of the Agenda

It was moved by Commissioner McLean supported by Commissioner Johnson, to approve the agenda as presented. On a voice vote, the motion CARRIED.

Public Comment

No public comment was offered.

Correspondence and Informational Items

The Committee received the Treasurer's Investment reports, monthly travel report and the July Visa billing statement. . Commissioner McLean an additional travel request for Commissioner Johnson.

AGENDA ITEMS

Sheriff's Department storage building lease w/EDC

The Committee received and reviewed an update annual lease for Building #234 for exclusive use of the south bay – at the cost of \$250.00 per month. The lease will run from December 1st, 2015 through November 30, 2016, with a 90 days cancellation notice.

It was moved by Commissioner Johnson, supported by Commissioner McLean, to approve the Letter of Understanding between the Chippewa County Sheriff's Department and the Chippewa County Economic Development Corporation for the lease of Building #234's south bay for the monthly cost of \$250.00, term December 1, 2015 through November 30, 2016, with a 90 day cancellation notice. On a voice vote, the motion was CARRIED.

Policy No. 241 – Part-time Hours Update

The Committee received the updated policy number 241 – which refers to part-time hours which the County needs to update to include the second paragraph which establishes a work period for the Sheriff – Jail and Road Patrol. The policy will establish and follow the current practice of a 14 day work period.

It was moved by Commissioner McLean, supported by Commissioners Johnson, to approve Policy No. 241 – Part-time Hours policy as presented, which establishes a 14 day work period for the Sheriff's Road and Jail part-time staff. On a voice vote, the motion CARRIED.

FINANCE

Claims and Accounts

The Committee reviewed the bills and payroll presented for approval. Discussion followed with questions answered.

It was moved by Commissioner McLean, supported by Commissioner Johnson, to recommend the approval of July bills and payroll as follow: the general claims totaling \$299,536.57, other fund claims \$426,947.70, payroll \$464,632.28, Health Department claims \$537,845.17 and total claims \$1,728,961.72 and vouchers H-1 through H-282. On a voice vote, the motion CARRIED.

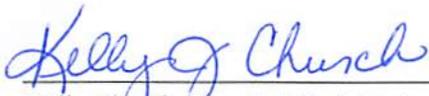
Committee and Chairman's Comments

Commissioners briefly discussed a meeting scheduled for tonight in Chippewa Township, with Robert West, who is going to be bringing federal grant information regarding County EMS.

Adjourn

It was moved by Commissioner McLean, supported by Commissioner Johnson, to adjourn the meeting.

Chairman Shackleton declared the meeting adjourned at 2:13 p.m.



Kelly Church, Deputy Administrator



Scott Shackleton, Chairman