

# **FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES**

**February 4, 2016**

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Thursday, February 4, 2016 at the Chippewa County Building in Sault Ste. Marie, Michigan. Chairman Martin called the meeting to order at 5:30 p.m. with a quorum present.

**MEMBERS PRESENT:** Jim Martin, Scott Shackleton, Don McLean, Rudy Johnson and Conor Egan

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Olivia Martin, Jim German and Kelly Church

## **Approval of the Agenda**

It was moved by Commissioner McLean, supported by Commissioner Johnson, to approve the agenda as provided. On a voice vote, the motion **CARRIED**.

## **Public Comment**

No public comment was offered.

## **Correspondence and Informational Items**

The Committee received the Treasurer's Investment reports, monthly travel report and the monthly Visa billing statement.

## **AGENDA ITEMS**

### **NACo membership - \$770**

The Committee had a lengthy discussion on re-joining the National Association of Counties at the cost of \$770 for one year. NACo's Programs and Services offer the county unique opportunities to help residents, employees and the county to meet future needs. Commissioner Shackleton doesn't believe it is a good investment, as there is not a direct benefit of having the membership; as the County opted out in 2007, and there has been no fiduciary downfall. Commissioner McLean supports re-joining as the research that NACo does, as well as, having representation in Washington D.C.; and programs that could help impact the citizens of Chippewa County including a pre-trial risk assessment, Live Healthy and Prescription Drug card. Commissioner Johnson thought the Board should try it for a year, since its only \$770. Commissioner Martin wanted the benefits tracked and Commissioner Egan indicated he would like to try it to use it as a comparison to MAC.

It was moved by Commissioner McLean, supported by Commissioner Johnson, to approve rejoining the National Association of Counties membership at the annual cost of \$770. On a voice vote, the motion was **CARRIED**. (4-1 Commissioner Shackleton voting nay)

### **Out of State Travel – Health Department (approve)**

The Committee reviewed an out-of-state travel request from the Health Department for Nancy Miller to attend the 2016 WOCN (Wound Ostomy and Continence Nurses) Conference in Montreal, Quebec, Canada at a cost of \$1,706.75. A brief discussion regarding succession training, as well as, compliments regarding work that Nancy provides.

It was moved by Commissioner McLean, supported by Commissioner Egan, to approve the out-of-state travel for Nancy Miller to attend the WOCN Conference, in Montreal, Quebec, Canada at a cost not to exceed \$1,706.75. On a voice vote, the motion was **CARRIED**.

**Career Development Plan – per AFSCME Union contract (approve)**

The Committee reviewed a request from the Prosecutor's Office's Franci DeCoe, regarding her Career Development Plan, provides \$1,200 annually per individual, which is to aid and encourage employees to complete approved educational courses which will improve their skills in their present job or to help prepare to advance to targeted positions of greater responsibility with the structure of the Employer.

**It was moved by Commissioner McLean, supported by Commissioners Shackleton, to approve and authorize the Franci DeCoe's Career Development Plan, not to exceed \$1,200 annually per the AFSCME contract. On a voice vote, the motion CARRIED.**

**MSHDA – MSC-2015-0731-HO \$146,934 (approve & authorize)**

The Committee reviewed the Announcement of Funding Award Grant #MSC-2015-0731-HO. The Michigan State Housing Development Authority (MSHDA) has approved the County's request for funds in the amount of \$146,934. These funds will be utilized in the targeted area which is Sault Ste. Marie.

**It was moved by Commissioner Shackleton, supported by Commissioner Egan, to approve the Funding Award Grant #MSC-2015-0731-HO in the amount of \$146,934, including the authorizing of the grant agreement, the legislative/Public Relations Inquiry form and the authorized signature designation form. On a voice vote, the motion CARRIED.**

**New vehicle recommendation from OES/Central Dispatch Board request**

The Committee reviewed a motion from the Office of Emergency Services-Central Dispatch Board of Directors regarding a new vehicle for the OES/911 Director. Discussion followed including reliability and not bidding a brand new vehicle and possibly a smaller vehicle; no action taken and the vehicle replacement will be brought back after the completion of the 2015 Audit.

**RFQ – Sheriff Department Vehicles (approve to release)**

The Committee reviewed the proposed RFQ which follows the last vehicle replacement for Sheriff's patrol vehicles. A lengthy discussion followed regarding the vehicle bidding process, including maintenance, compatibility of equipment, safety and training, the bidding area, as well as, including trade-ins with the process.

**It was moved by Commissioner McLean, supported by Commissioner Shackleton, to approve the release of the Sheriff Department Vehicles RFQ, including trade-ins. On a voice vote, the motion CARRIED.**

**FINANCE**

**Claims and Accounts**

The Committee reviewed the bills and payroll presented for approval.

**It was moved by Commissioner Johnson, supported by Commissioner Egan, to recommend the approval of December and January bills and payroll as follow: the general claims totaling \$603,992.15, other fund claims \$718,517.30, payroll \$1,067,621.06, Health Department claims \$1,118,598.85 and total claims \$3,508,729.36 and vouchers H-1 through H-601. On a voice vote, the motion CARRIED.**

**Committee Comments**

Commissioner Egan thanked Administrator German for facilitating between Pickford and Raber Townships regarding their ambulance issues. Commissioner McLean wanted the Committee to know that Hiawatha National Forest's Robert West would be addressing the Board during public comment; and what a good job Mr. West does in getting to all the groups.

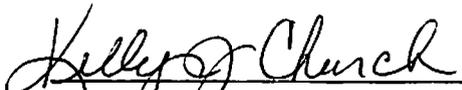
**Chairman's Comments**

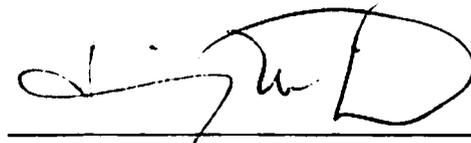
Chairman Martin offered his thoughts and prayers to Robert & Dinah Savoie, as well as, Judge Church.

**Adjourn**

**It was moved by Commissioner Shackleton, supported by Commissioner Egan, to adjourn the meeting.**

Chairman Martin declared the meeting adjourned at 6:23 p.m.

  
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Kelly J. Church, Recorder

  
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Jim Martin, Chairman