

# **FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES**

**April 7, 2016**

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Thursday, April 7, 2016 at the Chippewa County Building in Sault Ste. Marie, Michigan. Chairman Martin called the meeting to order at 5:30 p.m. with a quorum present.

**MEMBERS PRESENT:** Jim Martin, Scott Shackleton, Don McLean and Rudy Johnson

**MEMBERS ABSENT:** Conor Egan

**OTHERS PRESENT:** Tyler Johnson, Tina Ojala, Jim German and Kelly Church

## **Approval of the Agenda**

**It was moved by Commissioner McLean, supported by Commissioner Johnson, to approve the agenda as provided. On a voice vote, the motion CARRIED.**

## **Public Comment**

No public comment was offered.

## **Correspondence and Informational Items**

The Committee received the monthly travel report and the monthly Visa billing statement.

## **AGENDA ITEMS**

### **Fund 263 – Part-time Personnel & Budget amendment**

The Committee was updated by Administrator German, regarding the re-hiring of part-time staff to help process Concealed Weapons Permits which are now through the Clerk's Office due to changing of the state law. Discussion included a reviewing this special fund; and the part-time staff member having the appropriate background with the Michigan State Police to assist the Clerk in reviewing the applications.

**It was moved by Commissioner Shackleton, supported by Commissioner McLean, to approve the request for part-time to help review and advise the Clerk with the Concealed Weapons Permits that are issued through the Clerk's Office, to authorize the position for a year, and to review the funding at 6 months and to include a budget amendment of \$4,500 to the salaries line. On a voice vote, the motion was CARRIED.**

### **Visiting Judge Request for June 1<sup>st</sup> through August 31<sup>st</sup>/SOM to reimburse 75%**

The Committee review a memo and were updated by Circuit Court Administrator Tina Ojala, with regards to covering the Courts dockets for the past four months and a plan to cover the summer months with a retired Judge. The State of Michigan has indicated that they will pay a 75% reimbursement to the County, to help off-set the monetary issue that the current circumstances are costing the County. The current expenses were reviewed, with discussion following.

**It was moved by Commissioner Shackleton, supported by Commissioner Johnson, to approve the arrangement for a permanent visiting Judge for the period of June 1<sup>st</sup> through August 31<sup>st</sup>, with the State of Michigan reimbursing 75% of the cost to the County. On a voice vote, the motion was CARRIED.**

**Request for Quotations Release – Panic Button & Intel-based Server Class Machine**

The Committee reviewed two RFQ's that will be released one for a Panic Button/Silent Instant Notification System, which is not budgeted for but will be paid from the Building Maintenance Fund 226 and with possible funding from an MMRMA RAP grant, which the Administrator has submitted.; the second is for Two Intel-based Server Class Machines & Vmware CPU License Upgrade, and is a budget item for 2016.

It was moved by Commissioner McLean, Supported by Commissioner Johnson, to release the RFQ's as presented one for Panic Button/Silent Instant Notification System and another for Two Intel-based Server Class Machines & Vmware CPU License Upgrade. On a voice vote, the motion was CARRIED.

**FINANCE**

**Claims and Accounts**

The Committee reviewed the bills and payroll presented for approval.

It was moved by Commissioner Mclean, supported by Commissioner Shackleton, to recommend the approval of March bills and payroll as follow: the general claims totaling \$222,745.30, other fund claims \$346,894.26, payroll \$454,850.43, Health Department claims \$515,089.04 and total claims \$1,539,579.03 and vouchers H-1 through H-310. On a voice vote, the motion CARRIED.

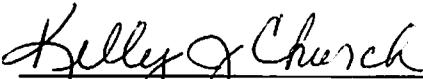
**Committee and Chairman's Comments**

The Committee and the Chairman also discussed the current problem with unfunded liability for Michigan Works!, which is being consolidated into Upward Talent council; the Dark Stores issue, future budgets and a sales tax holiday

**Adjourn**

It was moved by Commissioner McLean, supported by Commissioner Johnson, to adjourn the meeting.

Chairman Martin declared the meeting adjourned at 6:04 p.m.

  
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Kelly J. Church, Recorder

  
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Jim Martin, Chairman