

**Building Grounds and Jail, Legislative and Natural Resources and
Information Technology Committee
Meeting Minutes
August 7, 2023**

A regular meeting of the Chippewa County Board of Commissioners' Building, Grounds and Jail, Legislative and Natural Resources and Information Technology Committee was held on Monday, August 7, 2023, at the Chippewa County Building in Sault Ste. Marie, Michigan. Chairman Traynor called the meeting to order at 9:00 a.m. with a quorum present.

MEMBERS PRESENT: Robert Savoie, Scott Shackleton and Jim Traynor

MEMBERS ABSENT: None

OTHERS PRESENT: Mike Bitnar, Jeremy Gagnon, and Kelly Church

Additions/Deletions and Approval of the Agenda

It was moved by Commissioner Savoie, supported by Commissioner Shackleton, to approve the agenda as presented. On a voice vote, the motion CARRIED.

Public Comments

No public comments were offered.

Agenda Items

Building and Grounds

Sheriff's Department – Storage Building

The Committee briefly reviewed the reviewed and discussed the proposed floor plan for the Sheriff's Department storage building to be built north of the Animal Shelter on Mackinac Trail. Sheriff Bitnar, UPEA's Jeremy Gagnon and the Committee talked the scope of the work including garage doors and the heated area of the building.

It was moved by Commissioner Shackleton, supported by Commissioner Savoie, to approve and authorize the proposed CCSO Storage Building floor plan (labeled A101) as presented. On a voice vote, the motion was CARRIED.

The Committee continued with the timeline discussion for the storage building with review of the plans possibly as early as September; with full plans completed and approved by December 2023; and bidding out the project for a spring building with a tentative completion date of October 2024, for at least the storage area of the building.

Animal Shelter Renovation

The Committee reviewed the preliminary schedule for the Chippewa County Animal Control Shelter Addition and Renovation; with design being completed by September 2023; followed by approval of the Board of Commissioners, beginning construction of addition by October 2023, being framed in by December; the staff moving to the addition by June of 2024 and renovations substantially completed by October 2024 and guaranteed completion of project by December 2024. Discussion of the project funding was talked about next and of the guaranteed maximum price of \$1,238,000 the shelter has \$860,000 in donations; with future known donations and potential additional funding; the County may need to pay for the completion of the project and then transfer the funds back upon receipt.

Administration is working on getting a payment/donation tab link to the Animal Control website and face book page; the Sheriff is also interested in getting this tab added for items Sheriff's Office projects like the snowmobile, ORV, mental health etc.

Committee and Chairman's Comments

No additional comments.

Adjourn

It was moved by Commissioner Savoie, seconded by Commissioner Shackleton, to adjourn the meeting. On a voice vote, the motion was CARRIED.

Chairman Traynor declared the meeting adjourned at 9:20 a.m.



Kelly J. Church, Recorder



Jim Traynor, Committee Chairman