

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

March 11, 2025

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Tuesday, March 11, 2025, at the Chippewa Courthouse in Sault Ste. Marie, Michigan. Chairman Shackleton called the meeting to order at 4:30 p.m. with a quorum present.

MEMBERS PRESENT: Scott Shackleton, Justin Knepper, Damon Lieurance, Jim Traynor and Jim Martin (4:40 p.m.)

MEMBERS ABSENT: None

OTHERS PRESENT: Cady Bauers, and Kelly Church

Approval of the Agenda

It was moved by Commissioner Knepper, supported by Commissioner Traynor, to approve the agenda as presented. On a voice vote, the motion CARRIED.

Public Comment

No public comments were offered.

Correspondence and Informational Items

The Committee reviewed the County Treasurer's Investment reports, the VISA billing, and travel requests. No action required.

Public Defender – Amendment to NorthCare Network Agreement

The Committee reviewed the Amendment to the Agreement between NorthCare Network and Chippewa County Public Defender, the amendment will allow a budget deviation by \$1,000.00 or 5%, whichever is greater without written approval with the exception of wage and benefits.

It was moved by Commissioner Lieurance, supported by Commissioner Traynor, to approve and authorize the Amendment to the Agreement between NorthCare Network and Chippewa County Public Defender, as presented, allowing for a \$1,000.00 or 5% deviation, excluding wage and benefits. On a voice vote, the motion CARRIED.

Office of Emergency Services – UPS Bid Summary

The Committee reviewed the Central Dispatch Uninterruptible Power Supply, two bids were received and met requirements, including a mandatory site visit. It was noted that the County will need to renew a support contract in 2027 and that replacement batteries will need to in approximately 5 years (depending on power surges; in relation to the life of the batteries.) The cost of Li-on (lithium) is three times the cost. Insight Public Sector, Inc. brought in the low bid of \$35,624.37; and with Options 1 (2-warranty extension) and 2 (maintenance support) totaling \$44,882.74.

It was moved by Commissioner Traynor, supported by Commissioner Knepper, to approve and authorize the Central Dispatch UPS purchase from Insight Public Sector, Inc. who provided the low bid of \$44,882.74 for a 10Kw- 10000VA UPS with a 10-30KW 208V bypass panel. On a voice vote, the motion CARRIED.

Office of Emergency Services – RFP Release – Second Notice – Electricity Upgrade

The Committee reviewed the second notice release for the Central Dispatch Electricity Upgrade which is for the UPS installation and optional subpanel.

It was moved by Commissioner Lieurance, supported by Commissioner Traynor, to approve and authorize the release of the Central Dispatch Electricity Upgrade for a second time. On a voice vote, the motion CARRIED.

Information Systems- Abilita Retainer Agreement Renewal - \$690.00 per month – 24-month agreement with automatic renewal for 12-months – 2% increase

The Committee reviewed the retainer agreement, Abilita provides Chippewa County with telecommunication's recommendations for improvements, reviews billings, equipment, suppliers and plans and has been pivotal in organizing our AT&T billings, eliminating extra costs.

It was moved by Commissioner Traynor, supported by Commissioner Lieurance, to approve and authorize the Abilita Retainer Agreement, as presented for 24-months with an automatic 12-month renewal. On a voice vote, the motion CARRIED.

Information Systems – Release Requests for Proposals

Desktop Computers (23)

VM Server

Rally Bar – Second Notice

IBM Power S1014 System

The Committee reviewed the RFPs as presented, with questions and answers.

It was moved by Commissioner Knepper, supported by Commissioner Lieurance, to approve and authorize the release of RFPs for Desktop Computers (23), VM Server, Rally Bar (second notice) and IBM Power S1014 System, as presented. On a voice vote, the motion CARRIED.

Sheriff's Office – Equipment from Fund 232 - \$11,000.00 (need budget Amendment)

The Committee reviewed a memo from Sheriff Bitnar requesting items for the new storage building and equipment for the MDTs in the patrol vehicles. The equipment includes two cameras \$800, Laptop for building evidence \$1,300, Knox Box \$500, 800 Radio \$8,000 and twelve chargers for MDTs \$400, these items would be paid from Fund 232, and a budget amendment will be necessary for the purchases.

It was moved by Commissioner Traynor, supported by Commissioner Lieurance, to approve and authorize purchases and \$11,000.00 budget amendment for Fund 232, purchases include two cameras, Laptop, Knox Box, 800 Radio and twelve chargers for MDTs. On a voice vote, the motion CARRIED.

Sheriff's Office – Rural Jails Mental Health Partnership Initiative (RJMHP) Grant with zero-match for Inmate mental health care and medication

The Committee reviewed a memo from U/S Ryan Hering asking the committees approval to take part in the Rural Jails Mental Health Partnership Initiative (RJMHP) which is a zero-match grant the will reimburse Chippewa County for inmate mental health services including psychiatric medications, psychiatrist visits to the facility, additional nursing hours with the possibility of having a cell upgraded. This was a pilot program that is expanding.

It was moved by Commissioner Lieurance, supported by Commissioner Knepper, to approve and authorize the Sheriff's Office participation in the Rural Jails Mental Health Partnership Initiative (RJMHP) grant, a zero-match grant that will provide mental health services and medication for the County's Correctional Facility. One a voice vote, the motion CARRIED.

Administration – Caribou Lake Level Control 3-year Inspection – Ayres \$2,530.00

The Committee reviewed the 3-year notice of inspection notice from EGLE; per Section 22 of Part 307, Inland Lake Levels, and a quote to provide an inspection, in accordance with MIEGLE's Dam Safety Division of the Caribou Lake Level Control Structure (Dam ID 1941) from Ayres, a Wisconsin company that has provided the past two inspections for the County.

It was moved by Commissioner Traynor, supported by Commissioner Martin, to approve and authorize the Caribou Lake Level Control Structure (Dam ID 1941) inspection services be completed by Ayers Associates, at a price not to exceed \$2,530.00, as presented. On a voice vote, the motion CARRIED.

Administration – Cost Allocation Plan Bid Summary

The Committee reviewed the bid summary for the County's Cost Allocation Plan, four bids were received, with all meeting bid specifications to complete the Cost Allocation Plan for years FY24, FY25 and FY26, Maximus Consulting Service, Inc. is the current contract holder and did present the low bid.

It was moved by Commissioner Lieurance, supported by Commissioner Knepper, to approve the low bid from Maximus Consulting Service, Inc. to complete the County's Cost Allocation Plan for FY24, FY25 and FY26 at the cost of \$5,000.00 per year. On a voice vote, the motion CARRIED.

Administration – Architectural/Engineering Services – Courthouse Courtrooms Air Conditioning from the Building & Grounds Committee - \$3,900.00

The Committee reviewed a proposal from U.P. Engineers & Architects, Inc. to provide design, bidding and contract administration services to install air conditioning units in both court rooms of the Chippewa County Courthouse for the fee of \$3,900.00. Commissioner Knepper wants to make sure that the historical aspect of the Courthouse is not lost with a project like this and Commissioner Shackleton noted to check on possible rebates from Cloverland.

It was moved by Commissioner Traynor, supported by Commissioner Martin, to approve and authorize U.P. Engineers & Architects, Inc., to provide design, bidding and contract administration to install air conditioning units in the Circuit and Probate Court rooms of the Chippewa County Courthouse at a price of \$3,900.00. On a voice vote, the motion CARRIED.

Administration- Opioid Settlement

Seek Application for Steering Committee – Due April 9th

Release Request for Funding Proposals – Due May 5th

The Committee recently approved the final draft of the Application for the Opioid Settlement Steering Committee; and Administration updated the Request for Funding Proposals both for release; staggering the dates so that the Committee can be established prior to the proposals being due.

It was moved by Commissioner Lieurance, supported by Commissioner Traynor, to approve and authorize releasing and seeking Opioid Settlement Steering Committee members and to release the Request for Funding Proposals. On a voice vote, the motion CARRIED.

Finance - Claims and Accounts – February – County and Health Department

It was moved by Commissioner Martin, supported by Commissioner Traynor, to recommend the approval of February County bills and payroll: general claims \$518,801.38, other fund claims \$896,558.70, payroll \$625,973.14, and Health Department claims \$175,230.01 and payroll \$140,126.48 total claims \$2,356,689.71. On a voice vote, the motion CARRIED.

Committee Comments

Commissioner Martin noted and complimented the Commissioners that attended the bi-partisans League of Women Voters-EUP round table discussion at the Bayliss Library on March 4.

Chairman Comments

No additional comments were offered.

Adjourn

It was moved by Commissioner Knepper, supported by Commissioner Lieurance to adjourn.

The meeting adjourned at 4:53 p.m.



Kelly J. Church, Recorder



Scott Shackleton, Chairman.