

**COUNTY BOARD OF COMMISSIONERS
PERSONNEL, EQUALIZATION AND APPORTIONMENT/TRANSPORTATION/HEALTH AND
SOCIAL SERVICES COMMITTEE**

June 6, 2023

A regular meeting of the Chippewa County Board of Commissioners Personnel/Equalization and Apportionment/Transportation/Health and Social Services Committee was held on Tuesday, June 6, 2023 at the Chippewa County Courthouse in Sault Ste. Marie, Michigan. Chairman Damon Lieurance called the meeting to order at 10:00 a.m. with a quorum present.

MEMBERS PRESENT: Damon Lieurance and Bob Savoie

MEMBERS ABSENT: Scott Shackleton

OTHERS PRESENT: Kelly Church

Approval of the Agenda

It was moved by Commissioner Savoie, supported by Commissioners Lieurance, to approved the agenda as presented. On a voice vote, the motion CARRIED.

Public Comment

No public comment was offered.

Personnel Items

Dispatcher 79-hour position to Full Time

The Committee reviewed the increased approximate expenses of \$20,303.46 associated with changing one 79-hour position to full-time for Central Dispatch. Director Postma believes this will help fill shifts better for the operations of the center. This move will leave Dispatch with two 79-hour positions and twelve full-time dispatchers covering Chippewa, Mackinac, and Luce Counties. Dispatchers are still needed.

It was moved by Commissioner Savoie, supported by Commissioner Lieurance, to approve the request to move one 79-hour to position to full-time at the start of the next pay period. On a voice vote, the motion CARRIED.

Medical Examiner Contract Renewal and Amendment

The Committee reviewed an Agreement between Chippewa County and Dr. Paula Rechner for Medical Examiner Services, which needs to be renewed and effective from January 1, 2023 through December 31, 2024, as presented. The Committee also reviewed an amendment increasing the monthly compensation by \$500.00 effective June 14, 2023. This compensation increase will put Chippewa County Medical Examiner annual payment for services at \$39,000.00; in comparison with Houghton ME at \$36,000 and Delta at \$42,000. The increase also reflects on the increased number of cases handled annually.

It was moved by Commissioner Savoie, supported by Commissioner Lieurance, to approve the renewal agreement with Dr. Paula Rechner, M.D. for Medical Examiner Services, \$2,750.00 monthly effective from January 1, 2023 through December 31, 2024 and to authorize and approve a first amendment to the Medical Examiner Agreement increasing compensation by \$500.00 per month effective June 14, 2023. On a voice vote, the motion CARRIED.

VSO Employment Contract – Temporary

The Committee reviewed an Employment Contract to help cover temporary absences by means of a supplemental Veterans Service Officer; following Policy 215 reimbursement, which would be 80% of the starting salary for that position (\$16.67/hour). This position will need to have the appropriate and current credentialing to offer VSO services; these supplemental services will be written into the future grant request, as well as, asking for a change in the current grant to authorize these expenditures.

It was moved by Commissioner Savoie, supported by Commissioner Lieurance, to approve and authorize the Employment Contract as presented for VSO Supplemental Service. On a voice vote, the motion CARRIED.

Building Department Part-time Official

The Committee was given an overview of the Building Department Part-time Official position, which essentially has the same responsibilities and is required to have the same licensure; as the full-time position, including doing residential plan reviews. Discussion followed regarding different options to supplement the pay for these services; as the starting pay for the full-time position is \$22.93 and we are currently paying \$16.20 per hour.

It was moved by Commissioner Savoie, supported by Commissioner Lieurance, to authorize a pay increase for the part-time Building Inspector to an hourly rate of \$17.00 per hour effected at the beginning of the next pay period. On a voice vote, the motion CARRIED.

Medical Director Contract Renewal and Amendment

The Committee reviewed an Agreement between Chippewa County and Dr. Patricia Newhouse for Home Health and Hospice Medical Director Services, which needs to be renewed and effective from January 1, 2023 through September 30, 2023, as presented. The Committee also reviewed an amendment increasing the monthly compensation by \$500.00 effective June 14, 2023. This amendment adds the responsibility to serve as the Physician of Choice for hospice patients, including writing orders, prescribing medications, consultation, and attendance at Interdisciplinary Team meetings.

It was moved by Commissioner Savoie, supported by Commissioner Lieurance, to approve the renewal agreement with Dr. Patricia Newhouse, M.D. for Home Health and Hospice Medical Director Services, \$1,000.00 monthly effective from January 1, 2023 through September 30, 2023 and to authorize and approve a first amendment to the Medical Director Agreement increasing compensation by \$500.00 per month effective June 14, 2023 with the added responsibilities as the Physician of Choice for hospice patients. On a voice vote, the motion CARRIED.

Policies

Policy No. 502 – Internet and Online Usage

Policy No. 505 – Agency Provided Telephone/Laptops/Tablets

Policy No. 506 – County Building and Courthouse Security Camera Policy

The Committee reviewed policies 502, 505 and 506, policy 502, only had a slight change in in the general guidelines adding ‘while maintain optimal network performance’ and two new policies 505 regarding County provided telephones/laptops and tablets use and 506 regarding the security camera policy for both the Courthouse and the County Building.

It was moved by Commissioner Savoie, supported by Commissioner Lieurance, to approve policies No. 502 – Internet and Online Usage, No. 505 – Agency Provided telephone/Laptops/tablets and No. 506 – County Building and Courthouse Security Camera policies as presented. On a voice vote, the motion CARRIED.

Committee Comments

None offered

Chairman's Comments

None offered

Adjourn

It was moved by Commissioner Savoie, seconded by Commissioner Lieurance, to adjourn the meeting. On a voice vote, the motion was CARRIED.

The meeting was adjourned at 10:15 a.m.



Kelly J. Church, Recorder



Damon Lieurance, Chairperson