

**Chippewa County**  
**Department of Veterans' Affairs**  
319 Court Street, Sault Ste. Marie, MI 49783  
(906) 635-6370 / Fax (906) 635-6867  
[veteran@chippewacountymi.gov](mailto:veteran@chippewacountymi.gov)

Counselor:  
Jacqueline Haske

Board of Directors:  
Chairman: Jim Shogren  
Secretary: Brooks Partridge  
Dr. Frederick Ludwig  
Robert Savoie

Date: Tuesday, June 27, 2023.  
Time: 4:00 p.m.  
Place: Chippewa County Department of Veterans' Affairs office

Roll Call:	Brooks Partridge, Secretary/Treasurer	PRESENT
	Jim Shogren, Chairman	PRESENT
	Dr. Frederick Ludwig, Member	PRESENT
	Robert Savoie, Member/ Board of Commissioners' Liaison	PRESENT

**READING OF PREVIOUS MEETING'S MINUTES**

Motion by, Brooks Partridge, second by Jim Shogren, to approve the minutes. Approved.

**MONTHLY REPORT**

The office has been open for TWENTY (20) days from May 33, 2023 – June 27, 2023. There were 70 visits to the office and 230 phone calls received.

**BURIALS**

<u>CEMETERY</u>	<u>VETERAN/SPOUSE</u>	<u>FUNERAL HOME</u>	<u>DATE</u>
Oaklawn	Horka, John Jr.	CS. Mulder	06/16/23
Oaklawn	Bianachi-Lurati, Janice	Oaklawn	06/21/23

**GRAVE MARKERS**

<u>FUNERAL HOME</u>	<u>AMOUNT</u>	<u>DATE</u>
None		

**City of Sault Ste Marie**

<u>VETERAN/SPOUSE</u>	<u>AMOUNT</u>	<u>DATE</u>
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None

**FOOD ASSISTANCE**

<u>LOCATION</u>	<u>AMOUNT</u>	<u>DATE</u>
None		

**GRANT**

<u>LOCATION</u>	<u>AMOUNT</u>	<u>DATE</u>
Spectrum Reach	3693.94	06/27/23
LAMAR	6669.00	06/15/23

**OLD BUSINESS**

None

**NEW BUSINESS**

Michigan Veterans Affairs Agency Grant application.

Online/TV Ads 7185.60 / 598.8 a month. Billboards 6675.00. Radio/ 4867.80

This is to help advertise and reach more veterans who do not know about this office. Being able to provide advertisement will help veterans and their families gain access to benefits and services that they are in need of.

Myers Food vouchers. 20 vouchers at 100.00 each. This will help veterans fill their immanent needs.

Transportation Vouchers. 20 vouchers at 20.00 each. This will help veterans get to an from their medical appointments.

Snow removal/Lawn Care Vouchers. 10 Vouchers at 100.00 each. This would allow veterans the ability to have these services done. In the winter months the veteran could be trapped at home without the ability to leave. Or even have their roof cave in with the large amounts of snow fall. In the summer time it is hard to maintain a yard with the rapid growth of plants. This would allow the ability to lessen the physical stress on the veteran.

Part Time help. 12,532.00. This would allow the Chippewa County Veterans Affairs office to have extra assistance with the added work load with handling the grant. It will also provide assistance when the current Veteran Service Officer is out of the office.

Chippewa County Veterans Board reviewed documentation from Veteran Service Officer Jacqueline Haske regarding the fiscal year 2024, Michigan Veterans Affairs Grant. It was moved by, Brooks Partridge, and supported by Robert Savoie, to approve MVAA Grant Application. On a voice vote, the motion CARRIED.

See Attached.

Placing advertisement in Sidewalk sales and Engineer's Day. General funds for advertisement for the office and regarding MVAA Grant information and this office. Proposed to purchase 100 flyers for both events. Total fund to purchase is \$40.00. Board unanimously Approved.

New updated contract with Pat's Foods for Chippewa County Food Vouchers. It was moved by, Brooks Partridge, and supported by Robert Savoie, to approve with the amendment, MVAA Grant Application. On a voice vote from Brooks Partridge, Dr. Frederick Ludwig, James Shogren and Robert Savoie, the motion CARRIED.

Next month's meeting is scheduled a week early due to office closures. Chippewa County VA office will be closed July 24<sup>th</sup>-28<sup>th</sup>, 2023.


Meeting adjourned at 4:30 p.m.

#### **NEXT MEETING**

The board will meet next on Tuesday, July 18, 2023 at 4:00 p.m.

Respectfully Submitted,

Chippewa County Department of Veterans' Affairs Board of Directors

A handwritten signature in black ink, appearing to read 'Jacqueline Haske', written in a cursive style.

Jacqueline Haske, Veterans' Counselor



# FY24 COUNTY VETERAN SERVICE FUND GRANT

## GRANT APPLICATION TEMPLATE

This is the only approved template for use in submitting the County Veteran Service Fund (CVSF) grant request.

Definitions to determine the proper individual to list as a contact can be found in the Grant Guidance. Your Authorizing Official is the person able to accept funds and enter the County into agreements and contracts. This is usually the Chairperson of the Board of Commissioners.

### CONTACT INFORMATION

<b>Applicant County</b>	Chippewa		
<b>Total Grant Amount</b>	50,000		
<b>SIGMA Vendor Code</b>	CV0047611	<b>SIGMA Address Code</b>	086183175

<b>Project Director</b>	Jacqueline Haske		
<b>Mailing Address</b>	319 Court St. 3rd Floor. Sault Ste Marie MI 49783		
<b>Phone</b>	906-635-6370		
<b>E-mail Address</b>	veteran@chippewacountymi.gov		

<b>Financial Officer</b>	Kelly Church		
<b>Mailing Address</b>	319 Court St. Sault Ste. Marie MI 49783		
<b>Phone</b>	906-635-6330		
<b>E-mail Address</b>	kchurch@chippewacountymi.gov		

<b>Authorized Official</b>	Jim Martin		
<b>Mailing Address</b>	319 Court St. Sault Ste. Marie MI 49783		
<b>Phone</b>	906-635-6330		
<b>E-mail Address</b>	kchurch@chippewacountymi.gov		

All assistance, programming, and service initiatives need to be submitted with separate project narrative, budget narrative, and budget request forms. Please duplicate the Project Detail, Budget Narrative, and Excel request sheets as needed for each initiative/program/salaries your county is seeking funding. Attach pages as needed.

Grant amount requested above is the TOTAL of ALL initiatives/programs/salaries.

**PROJECT DETAIL**

<b>Project Title</b>	<b>Outreach and Unmet Assistance</b>
<b>Grant Focus Area</b>	<b>Chippewa County</b>

**PROJECT NARRATIVE**

Detailed project narrative must be provided below:

Chippewa County Department of Veterans Affairs needs to advertise and reach more veterans who do not know about this office. Being able to provide advertisement will help veterans and their families gain access to benefits and services that they are in need of. Traditional; Print; Broadcast; Digital; Mobile; Social Media.

Food vouchers for veterans who are in imminent need. They will come into the office to apply for the voucher and then be vetted for any other services that they could qualify for.

Transportation is an issue in Chippewa county. Transportation vouchers will allow veterans to be able to get to their appointments and other places that they are needing to go.

Snow removal and lawn care is very important for Chippewa County. Disabled veterans or elderly veterans are having a hard time getting this done when in times of need. This will help get the snow out of the way so that these veterans have the ability to leave their home, after a large snow fall, or protect their home form future damage.

Part Time help would allow the Chippewa County Veterans Affairs office to have extra assistance with the added work load with handling the grant. It will also provide assistance when the current Veteran Service Officer is out of the office.

**BUDGET NARRATIVE/JUSTIFICATION**

Budget Narrative/Justification must be provided below. In addition, an **itemized list** of all expenditures, including salary if applicable, must be provided in the Excel budget templates provided. Add Excel spreadsheets as an attachment for each initiative.

**Online/TV Ads 7185.60 / 598.8 a month. Billboards 6675.00. Radio/ 4867.80**  
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**Part Time help. 12,532.00. This would allow the Chippewa County Veterans Affairs office to have extra assistance with the added work load with handling the grant. It will also provide assistance when the current Veteran Service Officer is out of the office.**

**SUBMISSION OF APPLICATION**

Type an "X" in the box for confirmation of the following statements.

I understand that my County must become registered to do business with the State of Michigan prior to receiving any grant funding. Registration is available at the following website: <a href="http://www.michigan.gov/SIGMAVSS">www.michigan.gov/SIGMAVSS</a> .	X
I understand that the grant agreement must be signed by the <b>Authorized Official</b> before grant funds can be expended.	X
I have included itemized budget attachments for each initiative/program/salary request.	X
I have included FY17 and current year county budgets for the organization structure that provides assistance to veterans and/or family members.	X
I understand that I should receive an email confirmation of submission of my application within 24 business hours, and if I do not receive an email confirmation, I should contact the agency for confirmation.	X
I understand that remote access to the United States Department of Veterans Affairs computing systems to obtain PIV cards for county veteran services officers must be established no later than September 24, 2023.	X

Signature: \_\_\_\_\_  
Authorized Official

Date: \_\_\_\_\_

X *Rebecca*  
*Johnson*  
*Shubert*  
*Brooks Partidge*

