

A PUBLIC HEARING of the Board of Chippewa County Road Commissioners was held in their offices located at 3949 S. Mackinac Trail, Sault Ste. Marie, MI on November 7, 2024.

The meeting was called to order at 8:43 A.M.

Purpose: 2025 Permit Fee Revision.

PRESENT: Chairman Gagnon, Commissioner Moser, Commissioner Sprague, Manager Laitinen, Office Manager Decker, Clerk Livermore, Engineer Boileau.

ABSENT:

GUEST PRESENT: County Commissioner Jim Traynor

MOTION by Commissioner Sprague **SECONDED** by Commissioner Moser to accept the agenda as presented.

MOTION CARRIED

MOTION by Commissioner Moser **SECONDED** by Commissioner Sprague to open the public hearing for discussion regarding 2025 Permit Fee Schedule.

MOTION CARRIED

Engineer Boileau presented information on the history of permitting the work in the right-of-way (ROW) and the additional revenue captured using the OXCart permit software. She reviewed the revised permit fee schedule as provided by the County Road Association (CRA). CRA is encouraging agencies to adopt uniform permit fees. Engineer Boileau noted CCRC has been following the recommendations made on fees, except for Residential/Agricultural driveways and "open cut" work, noting that "open cut" allows for an actual cut into the paved surface of our roads. CCRC currently does not charge any permit fee for Residential/Agricultural driveway permits, viewing that type of charge discourages growth in our community. The "open cut" permit is currently higher than the recommendation and Engineer Boileau recommended keeping it higher and raising that fee by the 10% allowed by law, noting she would like this to be a means of last resort to complete a project.

MOTION by Commissioner Sprague **SECONDED** by Commissioner Moser to close the Public Hearing.

MOTION CARRIED

MOTION by Commissioner Sprague **SECONDED** by Commissioner Moser to adopt the permit fee schedule as provided by CRA with the exception to keep Residential/Agricultural driveway permit fees at \$0.00 with the applicant only responsible for the OXCart credit card fee, and to raise the "Open Cut" permit fee from \$500 to \$550 with an effective date of January 1, 2025.

MOTION CARRIED by UNANIMOUS ROLL CALL VOTE

With no further business to come before the Board, the meeting adjourned at 8:59 A.M.

Bobbie Livermore
Clerk for the Board

Jeremy Gagnon
Chairman