



**ECONOMIC DEVELOPMENT CORPORATION  
OF CHIPPEWA COUNTY  
REGULAR MEETING  
AGENDA**

**PLACE:** EDC Building #119  
5019 W. AIRPORT DRIVE  
Kincheloe, MI 49788

**DATE:** TUESDAY, March 7, 2017

**TIME:** 4:15 P.M.

- I. Call to Order – 4:15 p.m. – Chairman McLean – Pledge of Allegiance
- II. **CONSENT CALENDAR**
  1. Presentation of Minutes – Regular Meeting February 7, 2017, Special Meeting February 28, 2017
  2. Executive Committee
  3. Finance Committee –
    - a. Vouchers #732-#756 16, and #001 - #059 17 plus payroll totaling \$239,576.45
  4. Airport Committee –
  5. Buildings & Grounds/Brownfield Committee - no meeting
- III. Public Comments
- IV. New Business
- V. Old Business
- VI. Adjournment

**REGULAR MEETING - MINUTES**

**DATE:** February 7, 2017

**PLACE:** Conference Room  
5019 W. Airport Drive  
Kincheloe, MI 49788

**MEMBERS PRESENT:**

Don McLean, Chair  
Dan Dasho  
Jim Quinnell  
Jim Moore  
Dick Timmer  
Kurt Perron  
Ralf Wilhelms  
Leisa Mansfield

**MEMBERS ABSENT:** Richard Brawley, Vice Chairman

**EDC STAFF PRESENT:** Tom Ewing  
Tim Gregory  
Tami Beseau  
Jen Fenwick  
John Tremel

**OTHERS PRESENT:** none

I. **CALL TO ORDER** - Meeting was called to order, by Chairman McLean, at 4:15 P.M., with a quorum of the membership in attendance.

**PLEDGE OF ALLEGIANCE**

**II. CONSENT CALENDAR**

MOTION by Director Moore, supported by Director Timmer to approve the Consent Calendar, including:

1. Minutes of the Regular Board Meeting January 3, 2017 and Special Meeting January 9, 2017
2. Executive Committee - no meeting
3. Finance Committee Meeting January 24, 2017 Minutes.  
Recommendations –
  - a. Vouchers #657-731 plus payroll totaling \$261,902.16
4. Minutes of the Airport Committee January 11, 2017
5. Buildings & Grounds/Brownfield Committee - no meeting

Motion carried.

**III. PUBLIC COMMENTS – None**

**IV. NEW BUSINESS –**

1. Mackinac Environmental did a walk through of building #234 on Monday, January 16, 2017. They are proposing providing the CCEDC a work plan/budget associated with hazardous material in the building.

MOTION by Director Timmer, supported by Director Wilhelms to pay Mackinac Environmental \$2,075 for Material Assessment, and ask for a rough estimate of remediation costs. Motion passed.

2. The Nominating Committee, consisting of Directors Quinnell, Dasho and Mansfield will be meeting soon to recommend a slate of officers for the coming year. Secretary Mansfield announced that she has decided not to seek reelection.
3. President Ewing reported on a number of other topics. He reminded everyone of the upcoming Chamber of Commerce Annual Meeting.

**V. OLD BUSINESS – none**

**VI. ADJOURNMENT -** MOTION by Director Moore, supported by Director Timmer, that the meeting be adjourned. There being no further business before the group, the meeting was declared adjourned at 5:05 P. M.

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Chairman of the Board

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Date Approved

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Corporate Secretary



**SPECIAL MEETING - MINUTES**

**DATE:** February 28, 2017

**PLACE:** Conference Room  
5019 W. Airport Drive  
Kincheloe, MI 49788

**MEMBERS PRESENT:**

Don McLean, Chair  
Kurt Perron  
Jim Quinnell  
Jim Moore  
Dick Timmer  
Ralf Wilhelms

**MEMBERS ABSENT:**

Richard Brawley, Vice Chairman  
Leisa Mansfield  
Dan Dasho

**EDC STAFF PRESENT:**

Tom Ewing  
Tami Beseau

**OTHERS PRESENT:** Chuck Palmer

I. **CALL TO ORDER** - Meeting was called to order, by Chairman McLean, at 3:02 P.M., with a quorum of the membership in attendance.

II. PUBLIC COMMENTS – None

III. Board members reviewed the proposed Purchase Agreement for the sale of Building #436.

MOTION by Director Timmer, supported by Director Moore to accept the terms specified in the Purchase Agreement, and authorize Chairman McLean to sign the agreement. Motion passed.

IV. Chairman Don McLean presented the current status of building #234, and a business plan put forward by Tom Farnquist. Farnquist has requested a letter be created stating that if his new company signs a lease agreement, the CCEDC would provide improvements to the building as incentives. No dollar amounts or terms are included in the proposed letter.

MOTION by Director Timmer, supported by Director Wilhelms to authorize Chairman McLean to sign the proposed letter. Motion passed.

V. ADJOURNMENT - MOTION by Wilhelms, supported by Director Moore, that the meeting be adjourned. There being no further business before the group, the meeting was declared adjourned at 3:55 P. M.

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**Chairman of the Board**

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**Date Approved**

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**Corporate Secretary**