

**A REGULAR MEETING** of the Board of Chippewa County Road Commissioners was held in their offices located at 3949 S. Mackinac Trail, Sault Ste. Marie, Michigan on May 4, 2017.

The meeting was called to order at 8:00 a.m. followed by the Pledge of Allegiance.

**PRESENT:** Chairman Timmer, Commissioner Ormsbee, Commissioner Gagnon, Manager Laitinen, Office Mgr. Decker, Engineer Krouth, Project Manager Jere, Surveyor Wiggins, Foreman Erickson, Foreman McConkey, Foreman Goodman, Chief Mechanic Marsh and Union President Hopper.

**ABSENT:** None

Chairman Timmer approved agenda as presented.

**MOTION** by Commissioner Ormsbee **SECONDED** by Commissioner Gagnon that the Payroll in the amount of \$126,342.44 and Vouchers in the amount of \$239,549.69 be approved and authorized for payment from the County Road Fund subject to audit.

**MOTION CARRIED**

**MOTION** by Commissioner Gagnon **SECONDED** by Commissioner Ormsbee to approve the minutes from the Regular Meeting held on April 20, 2017 and the Special Meeting minutes from April 21, 2017.

**MOTION CARRIED**

**NEW BUSINESS**

A. Policy Review:

The Credit Card Control policy was reviewed and edited to reflect 6 card holders rather than 5.

The Electronic Transmission Policy was reviewed and reaffirmed by the Board with no changes.

The Hiring Policy was in need of new language and was tabled until the next meeting.

**MOTION** by Commissioner Ormsbee **SECONDED** by Commissioner Gagnon to edit the Credit Card Policy as noted and reaffirm: to reaffirm the Electronic Transmission Policy with no changes and to table the Hiring Policy until the next meeting.

**MOTION CARRIED**

- B. Approval of Resolution #2017-1 - Mackinac Trail Bridge over Chub Creek and authorization for Chairman Timmer and Supt/Mgr Laitinen to sign.

**MOTION** by Commissioner Gagnon **SECONDED** by Commissioner Ormsbee to approve Resolution #2017-01 and authorize Chairman Timmer and Supt/Mgr Laitinen to sign.

**MOTION PASSED BY UNANIMOUS ROLL CALL VOTE**

- C. Approval of Resolution #2017-2 - Riverside Dr. and Authorize Chairman Timmer and Supt/Mgr. Laitinen to sign.

Engineer Krouth reviewed the Resolution with the Board. The Resolution is for the resurfacing of Riverside Dr. from 18 Mile to Pennington.

**MOTION** by Commissioner Gagnon **SECONDED** by Commissioner Ormsbee to Approve Resolution #2017-02 and authorize Chairman Timmer and Supt/Mgr Laitinen to sign.

**MOTION PASSED BY UNANIMOUS ROLL CALL VOTE**

- D. Culvert Bid Award.

Manager Laitinen went over the bid request for various size culverts. Four bids were received. It is Manager Laitinen's recommendation that we accept all bids and award the bulk/truckload purchase to ETNA.

**MOTION** by Commissioner Gagnon **SECONDED** by Commissioner Ormsbee to accept all bids and award the bulk/truckload purchase to ETNA.

**MOTION CARRIED**

**PUBLIC COMMENTS**

**STAFF REPORTS**

Foreman Erickson

- Gravel Road maintenance when possible.
- General maintenance on trucks.
- Preparing the Crack Sealer for use.
- Brooming/sweeping roads.
- Tree clean-up on Mackinac Trail.
- Guardrail repairs for the State.
- Safety Meetings.

Foreman Goodman

- General Spring Maintenance.
- Safety & MSHAW Training.
- Cold Patching.
- Repaired three washed out culverts.
- Meeting with the Rudyard Township Supervisor regarding brining.

Foreman McConkey

- Patching Holes.
- Gravel Road maintenance.
- Brush Hog is clearing along Gogomain Rd.
- Shop and Guys busy.

Chairman Timmer asked Foreman Erickson, Goodman and McConkey for their top three traveled roads and their top three roads in the poorest condition. Discussion ensued on various roads though out each region.

Chairman Timmer asked about this year's Brine program with the Townships. Chairman Timmer asked Manager Laitinen if he thought it would be beneficial for the Road Commission to assume control of the program or leave it with the Townships. Commissioner Gagnon stated we could continue and/or increase the Road Commissions monetary contribution to each of the participating Townships.

Surveyor Wiggins

- DEQ Site inspections with John Gustafson. Two washouts in Rudyard, cross pipes on Scenic Dr. and culverts on Sugar Island were checked. Several culverts are in need of replacement and permits will need to be applied for.

Office Manager Decker

- Received a call from O'Connor letting us know that one of the three pick-ups ordered has arrived. We should take delivery of all three within a couple weeks.
- MTF funds were received yesterday but have not been reviewed yet.
- The Road Commission web-site has been updated with the new ACT 51 information.
- Working on additional Website updates.
- Several portions of roofing over the Garage are in need of replacement or repairs. A quote for the repairs was received by Great Lakes Roofing of \$13,000 for repairs over the garage and \$5,500 for repairs over the office area.

#### Engineer Krouth

- Resolution work for upcoming projects.
- Had on-site meeting with the Little Rapids Project Consultants. Information was sent to the contractor on start date to pave approaches, approximately May 15<sup>th</sup>.
- On Friday May 12<sup>th</sup> Congressman Bergman will be here to tour the Little Rapids Bridge Site.
- June 10<sup>th</sup> will be the first public Outreach Event of the new Bridge. It is being organized by Regional Planning.

#### Project Manager Jere

- DEQ Permit applications.
- Did Garage inspections with Mitch Koetje all went well.
- MSHA Safety Training went well. Safety Training and Education will be ongoing.

#### Chief Mechanic Marsh

- Shop clean-up.
- Small repair jobs over the last couple of weeks.
- Sign truck chassis was picked up on 5-3-17
- All is well.

#### Union President Hopper

- Mentioned that we may want to keep the old sign truck for the West-end.

**OLD BUSINESS** None

**COUNTY COMMISSIONERS' COMMENTS** None

#### **MANAGERS REPORT**

- As mentioned the Sign Truck chassis was picked up. Working with Chief Mechanic Marsh on truck specifications.
- Bid Opening is next week for the new Excavator. There has been quite a bit of interest in our used one.
- Safety Meeting was on the 27<sup>th</sup> and went well.
- Will be meeting with the Bay Mills Indian Community to discuss the Lakeshore Dr. Project. The BIA has pledged an additional \$411,000 from their safety fund. This brings the BIA's total contribution for the project to \$811,000.
- Meet with the Developer of the property next to the Best Western Hotel. He is proposing to build a road behind the businesses that would empty onto Mackinac Trail.

- Our MDOT budget for Guardrail repairs and proper repair training has been increased by \$25,000 and shoulder work budget has been increased by \$40,000.
- Several heavy equipment operators attended Soil Erosion Training given by MDEQ.
- Still working on the hiring language for the summer youth program.

**PUBLIC COMMENTS**

**ROAD COMMISSIONERS COMMENTS**

Chairman Timmer reminded to the staff to stay safe.

There being no further business to come before the Board Chairman Timmer adjourned the meeting at 9:35 a.m.

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Amy L Price  
Clerk for the Board

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Richard B. Timmer  
Chairman