

# **FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES**

November 7, 2017

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Tuesday, November 7, 2017 at the Chippewa County Building in Sault Ste. Marie, Michigan. Chairman Martin called the meeting to order at 5:30 p.m. with a quorum present.

**MEMBERS PRESENT:** Jim Martin, Scott Shackleton, Don McLean, Conor Egan and Bobby Savoie

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Lana Forrest, Karen Senkus, Jim German and Kelly Church

## **Approval of the Agenda**

**It was moved by Commissioner Savoie, supported by Commissioner Egan, to approve the agenda as amended, adding potential Administrator travel to Mackinac County (6-1-b). On a voice vote, the motion CARRIED.**

## **Public Comment**

No public comment was offered.

## **Correspondence and Informational Items**

The Committee received the Treasurer's Investment report, the monthly travel report, the monthly Visa billing statement, the DTRF Quarterly report, Quarterly Retiree Health Funding reports and reports from the Health Departments billing systems (Carefacts and Health Care First), as well as, a copy of the final Apportionment report to the State of Michigan. Discussion regarding the RHFV and Retirement liabilities and assets was held and clarified.

## **AGENDA ITEMS**

### **Administration – OPEB Report – Jefferson Solutions, Inc.**

The Committee received and reviewed the Chippewa County Actuarial Valuation Report, the report presents results of the actuarial valuation of the Chippewa County Retiree Health Benefit Program and the MERS Retiree Health Funding Vehicle. The report is based on assumptions and methods that are considered reasonable taking into account the experience of the Retiree Health Benefit Program and future expectations. A significant change in the report was noted and reviewed with the current report using the discount rate of 8% instead of 5%. The prior estimates of \$35,070,125 for the total OPEB liability for the County, the County Health Department and the Chippewa County EDC; is now \$18,431,916 based on the current census, discount rate, inflations rates and cost methods.

**It was moved by Commissioner Savoie, supported by Commissioner McLean, to accept and authorize the Chippewa County Actuarial Valuation Report (GASB 74/75) for the years ending December 31, 2017 and December 31, 2018 prepared by Jefferson Solutions, Inc. On a voice vote, the motion CARRIED.**

### **Administration – Administrator travel UPACC & Mackinac County**

The Committee reviewed and approved travel for Administrator German for the UPACC Conference and to potentially travel to Mackinac County regarding the MEDC grant regarding the Michigan Works (Upward Talent Council) retirement liability.

**It was moved by Commissioner Egan, supported by Commissioner Savoie, to approve the Administrator travel to both UPACC, in Harris, Michigan and travel to Mackinac County, if necessary. On a voice vote, the motion CARRIED.**

**Administration – NorthCare Network – Intergovernmental Contract**

The Committee reviewed an Intergovernmental contract between NorthCare Network and the County, as the previous three-year contract has expired. Under MCL 330.1287(5) NorthCare Network is required to have a Substance Use Disorder Policy Board through a contractual agreement with each county in Region 1 (Upper Peninsula).

**It was moved by Commissioner Savoie, supported by Commissioner Shackleton, to approve the Intergovernmental contract effective October 1, 2017 to September 30, 2020, to set forth the terms and conditions for the establishment of a SUD Policy Board pursuant to MCL 330.1287(5), as presented. On a voice vote, the motion CARRIED.**

**2018 Remonumentation Grant Agreement**

The Committee reviewed the 2018 Grant Agreement from the Office of Land Surveying and Remonumentation; indicating a grant from 1/1/2018 to 12/31/2018; in the amount of \$120,771 with Chippewa County contributing \$15,000 for total FY2018 project amount of \$135,771.00. This year sixty-nine (69) standard corners and six (6) common corners are planned to be completed.

**It was moved by Commissioner McLean, supported by Commissioner Shackleton, to approve and authorize signatures, for the 2018 Grant Agreement between the State of Michigan Department of Licensing and Regulatory Affairs and Chippewa County in the amount of \$120,771.300 with Chippewa County contributing \$15,000.00 for County Remonumentation. On a voice vote, the motion CARRIED.**

**Sheriff Department – Public Works Agreement City of SSM & CCSD**

The Committee reviewed the renewal request for the Public Works Agreement between the City of Sault Ste. Marie and the Chippewa County Sheriff's Department which provides works crews consisting of prisoners/parolees/probationers to provide cleaning and maintenance of city-owned properties and facilities as directed by city parks and recreation department staff.

**It was moved by Commissioner Savoie, supported by Commissioner McLean, to approve the renewal of the Public Works Agreement between the City of Sault Ste. Marie and the Chippewa County Sheriff's Department to provide work crew(s) services. On a voice vote, the motion CARRIED.**

Administrator German addressed the Committee regarding the lack of community service being provided for the County grounds. Discussion followed.

**Health Department – Write-offs per policy**

The Committee reviewed the annual write-offs for the following Health Department Departments: Home Health and Hospice - \$78,985.26; Public Health - \$3,416.31; Environmental Health - \$559.00 and SHACC and Dental \$807.00. These write-offs are for services provided through 9/30/2016 (more than 365 days old).

**It was moved by Commissioner Egan, supported by Commissioner Savoie, to approve the Chippewa County Health Department write-offs for services provided through 9/30/2016 (more than 365 days old) as follows: Home Health and Hospice - \$78,985.26; Public Health - \$3,416.31; Environmental Health - \$559.00 and SHACC and Dental \$807.00. On a voice vote, the motion CARRIED.**

**FINANCE - Claims and Accounts**

The Committee reviewed the bills and payroll presented for approval.

It was moved by Commissioner Egan, supported by Commissioner Savoie, to recommend the approval of October bills and payroll as follow: the general claims totaling \$512,184.78, other fund claims \$501,411.90, payroll \$465,409.28, Health Department claims \$319,179.62 and Health Department payroll \$199,134.17; total claims \$1,997,319.75 and vouchers H-1 through H-292. On a voice vote, the motion CARRIED.

**Resolution 17-30 2018 Borrowing Resolution**

No action was necessary as the Committee will take action for Resolution 17-30 at their Regular meeting scheduled for Tuesday, November 14, 2017 at 5:30 p.m.

**Resolution 17-31 FY2018 Budget**

No action was necessary as the Committee will take action regarding the FY2018 Budget at their Regular meeting.

**Committee/Chairperson Comments**

Commissioner Egan questioned the necessity of recording the Finance Committee and Budget Hearing in the future, to help in recalling conversations and provide additional transparency to County government. Discussion followed.

Commissioner McLean apologized to the County employees for a comment made during the Budget Hearing the previous night.


Administrator German notified the Committee that the ramp project is complete and the Courthouse is a single-point of entry. With the roof project, the ramp project and the correction to the trip hazards all coming in below the original amount budgeted just for the roof project.

**Adjourn**

It was moved by Commissioner Savoie, supported by Commissioner Shackleton to adjourn.

Chairman Martin declared the meeting adjourned at 6:07 p.m.

  
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Kelly J. Church, Recorder

  
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Jim Martin, Chairman.